

**MOUNTAIN VALLEY LIBRARY SYSTEM
 Administrative Council Meeting
 March 13, 2008**

CONVENING:

The Mountain Valley Library System (MVLS) Administrative Council met this date at the Roseville Public Library, in Roseville, California with Chair Darla Wegener presiding. The meeting convened at 10:44 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Lincoln Public Library	Darla Wegener - Chair
	X	Alpine County Library	Bessie Platten
	X	CSU Sacramento Library	Fred Batt
X		Colusa County Library	Ellen Brow
X		El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Katy Curl
X		Mono County Free Library	Bill Michael
	X	Nevada County Library	MaryAnn Trygg
X		Placer County Library	Mark Parker
	X	Roseville Public Library	Rachel Delgadillo
	X	Sacramento Co. Public Law Lib.	Coral Henning
X		Sacramento Public Library	Anne Marie Gold
	X	Sutter County Library	Roxanna Parker
	X	UC Davis	Sandra Vella
	X	Woodland Public Library	Carol Beckham
X		Yolo County Library	Patty Wong
	X	Yuba Community College Library	Dave Freiler
X		Yuba County Library	Loren MccRory
		OTHER:	
X		Roseville Public Library Representative	Lisa Dale
X		MVLS System Headquarters – Executive Director	Annette Milliron
X		MVLS System Headquarters – Assistant Director	Patty Hector

APPROVAL OF MINUTES – JANUARY 24, 2008

A Motion to approve the January 24, 2008 Administrative Council minutes was moved by Mark Parker and seconded by Jeanne Amos. The Motion passed unanimously.

CHAIR’S REPORT

1. Joint MVLS/NBCLS Steering Committee Meeting

Ms. Milliron provided an overview of the of the Joint Steering Committee Meeting held on February 6, 2008. A second meeting with Maureen Sullivan will be scheduled either in late May or June.

2. Spring MVLS/NBCLS/NSCLS Resource Sharing Meeting

Ms. Milliron reported that three vendors have agreed to attend: OCLC, AutoGraphics and Sirsi/Dynix. Anne Marie Gold is going to prod Triple I because they have not agreed to attend as of yet. TLC/CARL is trying to arrange for a person to attend. Two room have been reserved at the Galleria branch of the Sacramento Public Library and the vendors have donated money so refreshments will be provided for the participants. The vendors have been asked to be prepared to talk about how their systems interact with different library automation loan systems.

COORDINATOR’S REPORT

1. Financial Statement

Ms. Milliron reported that the Auditor was not successful in obtaining the records he needs from the City of

Sacramento. The Council asked Ms. Milliron to see if she can obtain a qualified audit. Ms. Gold volunteered to speak with someone at the City of Sacramento to see if anything can be done to get the records.

2. Workshop Schedule

Ms. Milliron reminded the directors to use their training money. Mr. Parker reported that the Infopeople workshops have been really successful.

3. Library of California Board Update

Ms. Hector reported that the LoC Board was presented with the Library budget and that the Department of Finance told them the 10% cut would be taken from the TBR budget. PLF did not experience any cuts. The LoC Board is not happy with yet another reduction in TBR and instructed the State library staff to write letters. The CLA Legislative Committee is working on a waiver for MOE so libraries won't be affected further this year. Discussion ensued.

Ms. Hector reported that the State library conducted a survey online by Zogby and then another survey for library patrons linked to library websites asking for feedback regarding libraries. A think tank comprised of 6-7 people, from risk takers to people outside the library field, is going to be created to assist with the statewide reference project. The hope is that the think tank will be able to come up with a different solution or recommendation rather than doing the same thing over again. Mark Parker reported that he has been appointed to be one of the Think Tank creators. Currently, the procedure for the selection process is unclear and no one knows whether people will need to apply or if they will be appointed. Discussion ensued.

The Council expressed interest in having MVLS work with one or two of the libraries using web 2.0 technologies like IM.

COMMITTEE REPORTS

1. Steering: Darla Wegener, Chair - Minutes attached

a. Workshop Scheduling Update

This item was address earlier in the meeting.

b. System Consolidation

Ann Marie Gold suggested hiring a consultant to take on the consolidation issue in order to get it done within the current time frame. Liz Gibson was mentioned. A Motion to appropriate \$25,000 out of reserves and be matched by the other systems to contract with or hire a consultant that the Steering Committee approves (Liz Gibson) or other professional services, to work on consolidation of the systems, the scope of services to be approved by all systems was moved by Mark Parker and seconded by Katy Curl. The Motion passed unanimously.

Potential items that should be included in the Scope of Service are: financial responsibilities, local liabilities, member share, insuring that structure includes technology to move the work of the system forward.

c. Logo

A Motion to use the MVLS logo as presented was moved by Loren MccRory and seconded by Ellen Brow. The Motion passed unanimously.

d. Wiki Project

The consensus of the Council was to do more research on the wiki project.

2. Children's Services: Roxanna Parker

Mark Parker reported on behalf of Roxanna Parker. The Children's workshop held yesterday was very successful and positive feedback has been received. Gay Ducey, the children's librarian from Oakland Public Library, was the speaker. Ms. Milliron has found a potential speaker for next Spring's workshop which she will recommend to the committee.

3. ILL: Jeanne Amos

Jeanne Amos reported that there were no recent ILL workshops or meetings to report on. She noted that the Resource Sharing Convocation will be held on April 17, 2008 at the Galleria branch of the Sacramento Public Library.

4. Reference: Fred Batt

No report for the Reference Committee, who is meeting next Thursday.

5. SAB Report: Annette Milliron

Ms. Milliron reported that the Steering Committee recommended holding an advocacy training for MVLS SAB members and the public on May 31st with Ken Haycock as the keynote speaker, plus ask a key legislative staff person attend as well. It would take place at a branch of the Sacramento Public Library. MVLS would pay for box lunches for participants and SAB members' travel expenses. The Council suggested having an FAQ or speaker to explain CLSA for the SAB members. Discussion ensued.

6. Local Library Updates:

Darla Wegener reported that Lincoln Public Library has almost doubled last year's circulation figures. They are presenting a lot of programs for Women's History Month that have been very successful. The library is also testing some new programs. They are getting bad budget news although not as bad as the press has reported.

The Colusa library has been hard hit by the flu with many employees out sick. Their Friends had Karen Joy Fowler speak at their meeting and she was really great. The library hasn't been able to spend their training funds mostly due to employee illness. Ellen Brow also reported that the North State touch point for delivery is no longer her library; Sutter County is serving in that capacity now.

Loren MccRory reported that she is at step 2 in her separation from the college circulation system and she is very excited to go to iBisto in the next step. Bokomoten is scheduled to be installed by the end of April. Yuba County Library is partnering with the school district on some joint use projects.

Mark Parker reported that he has received his budget for 2008/09 and he needs to leave 2 ½ positions unfunded and he also had to cut the materials budget. The good news is that the library did not need to cut hours or staff. Mr. Parker has been working on a telecommunications upgrade and he is also working on two branch moves/remodels. Rocklin, which would move into a larger building and Colfax, which would expand/remodel the building they are currently in.

Lisa Dale reported that Rachel is the acting director for Roseville Public Library. Their new building is attracting in about 30% of the attendance from their old site.

Patty Wong is currently working on her library's budget. The majority of the library's funding does not come from the general fund. She is using the MVLS training money for her staff to tour all the branches of Yolo County library, which is really large. They are interviewing architects for their Davis building project. Ms. Wong also has some other building projects and reports that the building climate is really good right now. Bids are coming in much lower than expected. Yolo County Library is looking into starting an adult literacy program.

Jeanne Amos reported that during El Dorado's budget process, she lost funding for her bookmobile. Her local First 5 Commission is interested in partnering with the library and she hopes to get funding for her children's program from them. El Dorado is also working on a self-check project.

Katy Curl has been asked to cut Folsom Public Library's budget by 10% plus she discovered that the library doesn't have 25% of the funding needed for her new branch, which will be opening in August of 2008. Ms. Curl also discovered that the funding for the opening day collection isn't enough.

Bill Michael reported that Mono County's revenue has increased this year. The library is trying to increase the hours of their little branches. Mr. Michael used the minimum standards from other states to justify increasing his branches to a minimum of 20 hours per week. The Friends group is raising money for literacy. Mr. Michael discussed some of the issues that he and his joint use partners are experiencing. He noted that building a long term stability between joint use partners is difficult.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 1:30 p.m.

Annette Milliron DeBacker
Clerk of the Board
March 13, 2008