

**MOUNTAIN VALLEY LIBRARY SYSTEM**  
**ADMINISTRATIVE COUNCIL MEETING**  
**March 19, 2010**

**CONVENING:**

The Mountain Valley Library System (MVLS) Administrative Council met this date at the West Sacramento Branch of Yolo County Library with Chair Bill Michael presiding. The meeting convened at 10:05 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Mono County Free Library	Bill Michael – Chair
	X	Alpine County Library	Rita Lovell
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Katy Curl
X		Lincoln Public Library	Darla Wegener
	X	Nevada County Library	Mary Ann Trygg
	X	Placer County Library	Mark Parker
X		Roseville Public Library	Lisa Dale
	X	Sacramento Co. Public Law Lib.	Coral Henning
	X	Sacramento Public Library	Rivkah Sass
	X	Sutter County Library	Roxanna Parker
	X	UC Davis	Sandra Vella
X		Woodland Public Library	Sandra Briggs
X		Yolo County Library	Patty Wong
	X	Yuba Community College Library	Elena Heilman
X		Yuba County Library	Loren MccRory
		<b>OTHER:</b>	
	X	California State Library	Linda Springer
X		MVLS System Headquarters	Annette Milliron
X		MVLS System Headquarters	Patty Hector

**1. WELCOME & INTRODUCTIONS:**

Bill Michael welcomed everyone to the meeting.

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No public were present.

**3. APPROVAL OF THE AGENDA**

A Motion to approve the agenda was moved by Sandra Briggs and seconded by Patty Wong. The Motion passed unanimously.

**4. APPROVAL OF MINUTES, ADMINISTRATIVE COUNCIL, OCTOBER 9, 2009**

A Motion to approve the minutes of the October 9, 2009 Administrative Council meeting was moved by Darla Wagener and seconded by Katy Curl. The Motion passed unanimously.

## **5. CONSENT CALENDAR**

### **A. FINANCIAL STATEMENT FOR FY 2009/10 - PERIOD ENDING JANUARY 31, 2010**

Ms. Milliron referred the Council to the financial statement that was included in the meeting packet. Ms. Milliron reported that things are going well.

### **B. REVISED FY 2009/10 BUDGET**

Ms. Milliron referred the Council to the revised FY 2009/10 budget that was included in the meeting packet. PERS sent MVLS a bill for \$717 which requires a revision of the budget. Reserves are still predicted to be about \$258,000.

A Motion to approve the Consent Calendar was moved by Lisa Dale and seconded by Sandra Briggs. The Motion passed unanimously.

## **6. NEWS FROM THE STATE LIBRARY**

Linda Springer was not able to join the meeting due to the State's furlough Friday so Ms. Milliron reported the latest news from the State Library. AskNow will not be funded next year so the State Library has allowed the systems to send a proposal for a replacement for the online service for each region. Ms. Milliron will be asking for feedback from members to see if the system should participate. Law libraries will be funded for AskNow since they have experienced good usage statistics. Council members reported that a product like Boopsie that allows the public to find the library's resources on phones is more useful than a chat system like AskNow. Discussion ensued. The State Library also has a lump sum of unused grant money that they are willing to divide among the Systems. It needs to be used by September 30<sup>th</sup>.

Besides installation and covering 50% of the usage fees, the Gates Grant includes on-ground workshops to help libraries to apply for E-rate. They are also trying to obtain 8-hours of consultant time for each library in California, not just the Gates Grant libraries, to work on broadband.

The BTOP Grant was resubmitted for the second round of grants. 136 library outlets (26 jurisdictions, 5 of which are NLS) were included. The focus is on providing employment and career support for the unemployed and low income.

The State Library is conducting strategic planning May 17-19 and will be inviting libraries and systems to participate.

The Library of California Board meeting will be held on August 12<sup>th</sup>.

The State Library is looking at having the PLSEP program be on the system level instead of handled by individual libraries. This will most likely happen in 2011-2012.

## **7. COORDINATOR'S REPORT**

### **A. NLS UPDATE**

Ms. Milliron reported that NLS has struggled with revising the fee structure as every scenario had some group of libraries that would be hurt by a change. The NLS Steering Committee didn't want to harm any library in this economic climate and voted to have the membership fees remain the same as last year. NBCLS has asked NLS to obtain a PERS contract for NLS so that the system employees can be changed to NLS employees. NBCLS is also reviewing new health benefits providers to find lower health insurance rates. One other adjustment to the system that will make the budget balance is changing the staff from 40 hours per week to 37.5 hours. This will be a 6 ¼% reduction in salary.

The NLS annual meeting will be held on May 14<sup>th</sup> in Lincoln and we will be working on the strategic

plan.

Ms. Milliron explained the results of the NBCLS Board's restructuring of staffing levels in an effort to meet the needs of the newly merged system. The Reference Coordinator position will be replaced by the Information Services Manager. There will still be second level reference question handling by the system, but it will be managed by the Information Services Manager and answered by stringers. This will allow us to explore training opportunities and new types of technology or techniques to improve reference services.

#### **B. DATABASE RENEWAL**

Ms. Milliron asked whether the group wants to renew Chiltons. The group is interested in keeping it for a second year. They would like to see statistics for usage.

#### **C. WIKI PROJECT**

Ms. Hector reported that she had reviewed the wiki project and found that only two libraries had any information in it. It was felt that the new Information Services Manager could be really helpful in getting this project off the ground.

#### **D. DELIVERY UPDATE**

Ms. Milliron referred Council to the delivery statistics in the packet. There were several libraries whose statistics seemed wrong. Ms. Milliron will have staff look into it.

### **8. FY 2008/09 AUDIT**

Ms. Milliron referred the Council to the 2008/09 Audit included in the meeting packet. There were no questions on the audit. A Motion to accept the FY 2008/09 audit was moved by Loren MccRory and seconded by Darla Wegener seconded. The Motion passed unanimously.

### **9. OVERDRIVE COLLECTION PROPOSAL**

Ms. Milliron referred the Council to the proposal by OverDrive for a NLS collection. There is great interest in having this as a regional resource, but many felt that it was a lot of money for such a small collection and that four years was a long commitment. Further discussion will take place at the NLS Council meeting in May.

### **10. FY 2010/11 PRELIMINARY MVLS BUDGET**

Ms. Milliron referred the Council to the budget in the packet. A Motion to approve the FY 2010/11 preliminary budget was moved by Patty Wong and seconded by Katy Curl. The Motion passed unanimously.

### **11. CENIC GRANT AND SUPPORT LETTER**

El Dorado County and other counties in that area have been approached to be part of a grant to join the CENIC network to obtain broadband access. They need a letter of support from MVLS. A Motion for the Council to send a letter of support for the CENIC grant on El Dorado County Library's behalf was moved by Sandi Briggs and seconded by Patty Wong. The Motion passed unanimously.

### **12. BYLAWS AND STANDING RULES**

The bylaws and standing rules were discussed. Ms. Wegener and Ms. Wong presented the revised bylaws. They had questions on two items that the group addressed. A Motion for the final revision of bylaws and standing rules to be sent out and approved via virtual meeting was moved by Patty Wong and seconded by Jeanne Amos. The Motion passed unanimously.

### **13. ELECTION OF CHAIR AND VICE-CHAIR FOR FY 2010/11**

Mr. Michael asked if Jeanne Amos was able to serve as chair next year and she said yes. Wendy Burke also volunteered to serve. A Motion to accept Jeanne Amos as Chair and Wendy Burke as Vice Chair for FY 2010/11 was moved by Loren MccRory and seconded by Darla Wegener. The Motion passed unanimously. Katy Curl agreed to serve as the MVLS representative on the NLS Steering Committee in 2010/11.

### **14. EXECUTIVE COMMITTEE APPOINTMENT**

Mr. Michael appointed Patty Wong to serve on the MVLS Executive Committee. Coral Henning and Katy Curl will also serve. A representative for Sacramento Public Library will also remain on the committee.

### **15. COMMITTEE REPORTS**

#### **A. REFERENCE COMMITTEE**

No report.

#### **B. CHILDREN'S SERVICES**

Ms. Milliron reported that the NLS children's staff has been polled to find an Infopeople workshop for the Spring and Jump 'N Jive was chosen. In May, there will be one workshop held in the Sacramento area and one held in Redding.

### **16. COUNCIL MEMBER ITEMS**

Ms. Amos reported that she is still experiencing budget cuts at El Dorado County Library.

Ms. Trygg wasn't present, but Ms. Milliron reported that Nevada County voted not to outsource its library administration. There will be budget cuts to make up the shortfall.

Ms. Wegener reported that Lincoln Public Library is looking at a minimum of \$125,000 in budget cuts and she fears that her smallest branch will have to close. The city looked into the legality of completely closing the library, but it is not possible. There will be no staff supported programming and they will not be able to purchase DVDs or CDs. The library uses volunteers to process materials and Ms. Wegener noted that circulation is up 38% for 2010.

Ms. Curl has turned in her budget for Folsom Public Library and it contains a 5% cut. She is running two buildings with only 13.5 FTEs and is looking at reducing their hours of operation again from 42 to 37 hours/week. She noted that she still is unable to hire a children's librarian.

Ms. Burke reported that Colusa County Library's materials budget is \$8,000. The community has really stepped up and adopted the library; they're helping with gardening, adult programming and many other things. The library received one of the Dia de Los Ninos grants and also received \$13,000 from a power company. The money will allow them to renovate two branch facilities. Usage has skyrocketed and the library has hired a new literacy coordinator. The position was reclassified to a higher level and Ms. Burke is really pleased with the person she hired.

Ms. Dale reported that Roseville Public Library's City Librarian Rachel Delgadillo has resigned and they are not filling the city librarian position at this time. Ms. Dale is a branch supervisor along with two people from the other two branches. They are team managing and reporting to the head of the Parks and Recreation/Library Department. The Maidu Branch is getting a Children's Place grant and they have two staff members who have been in the Eureka Program. The City Council and upper management have been very supportive of the library and the library has not experienced the budget

cuts that many libraries have had to endure.

Ms. Wong reported that Yolo County is cutting a million from their budget county-wide but the library receives only 3% of its money from the general fund. They plan to implement a floating collection that is part of a move to make collection development more efficient. The Davis Branch is still undergoing renovation. The library's 100<sup>th</sup> anniversary is this year. The Winters Branch Friends group has committed to providing funding for library hours for the next three years. The West Sacramento branch is going to get solar panels. Yolo County Library received a grant from Kaiser and also had a staff person apply for a Transforming Life After 50 Fellowship. Ms. Wong has been named Woman of the Year for Yolo County by her State Representative. The Council congratulated Ms. Wong.

Ms. Briggs announced that she is retiring and recruitment for her position will open April 2<sup>nd</sup>. A new Library Services Director is not expected to be brought on board until July 1<sup>st</sup>. She noted that she believed when she survived Prop. 13 in the 1970s that it would be the worst thing she would ever go through in the library, but times have proved her wrong. Woodland plans to place a new sales tax on the ballot in June, 30% of which would be for the library. She noted that all this will buy is no additional cuts to the library but there will not be enough money to restore hours or staff; staff has been cut by 45%. The acting interim director for Woodland Public Library will be Roberta Boegel.

Ms. McCrory reported that the PLA pre-conference will be covered on Twitter on her Librarian account and Not Your Mother's Library blog <http://nymlibrary.blogspot.com>

Mr. Michael reported that Mono County Free Library hasn't experienced any big budget cuts, but there has been no growth. He feels the library is very fortunate to have the funding structure they do as the property tax funds them jointly with the school system. The library has some programs coming up. Working with his First 5, they've been able to expand the *Raising a Reader* county-wide and will be doing the Big Read in April. The library will also hold the first public performance of a mariachi band in Mono County.

## **17. NEXT MEETING DATE**

The next meeting will be held virtually on Thursday, June 10<sup>th</sup> at 10 a.m.

## **18. ADJOURN**

There being no further business, the meeting was adjourned at 1:18 p.m.

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Annette Milliron DeBacker  
Clerk of the Board  
March 19, 2010