

NORTH STATE COOPERATIVE LIBRARY SYSTEM
System Advisory Board Meeting
May 15, 2008

CALL TO ORDER:

The System Advisory Board of the North State Cooperative Library System (NSCLS) met this date at the Redding Public Library in Redding, California with Vice-Chair Sue Gallagher presiding. The meeting convened at 8:30 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Butte County Library	Patricia Koskinen
	X	Del Norte County Library District	Colleen Luttrell
	X	Humboldt County Library	Vacant
	X	Modoc County Library	Jan Romero
	X	Orland Free Library	Vacant
	X	Plumas County Library	Laura Ashkin
X		Shasta County Library	Pat Bunnell
	X	Siskiyou County Library	Vacant
	X	Susanville District Library	John Flaherty
X		Tehama County Library	Sue Gallagher
X		Trinity County Library	Jan Mountjoy
	X	Willows Public Library	Vacant
X		Shasta County Library	Linda Mandere
X		NSCLS System Headquarters – Executive Director	Annette Milliron
	X	NSCLS System Headquarters – Assistant Director	Patty Hector

1. APPROVAL OF MINUTES OF MARCH 14, 2008 COUNCIL MEETING:

A correction to page 2, Item 4. B – Reports to Appointing Authorities, change the name “Pat Gallagher” and Ms. Gallagher to “Pat Bunnell” and “Ms. Bunnell”. A Motion to approve the March 14, 2008 minutes as corrected was moved by Pat Bunnell and seconded by Linda Mandere. The Motion passed unanimously.

2. INTRODUCTIONS:

No introductions were necessary.

3. ANNOUNCEMENTS:

Ms. Milliron reported that she has been extremely busy coordinating the second joint systems merger meeting to be held tomorrow, May 16th plus coordinate the NSCLS Council and SAB meetings. She advised the SAB that Ms. Hector recently underwent surgery for breast cancer. Ms. Milliron stated that she did not realize that some of the SAB did not receive a meeting notice and apologized for that oversight. Discussion ensued.

Sue Gallagher stated that over the summer she planned to try and recruit two SAB members for Willows and Orland. Ms. Milliron advised Ms. Gallagher that there is a new director in Willows, Sandra Hobbs and that she would be attending the Council meeting later today. Ms. Hobbs doesn't have a background in libraries and most recently has worked at CSU Chico in the human resources department. She has a good business background. Ms. Hector and Ms. Milliron plan to arrange training for her with InfoPeople. Discussion ensued.

Ms. Milliron reported that there hadn't been any recruitment efforts to fill the vacancy on the System Advisory Board because the State budget had not been passed. Libraries were told that there would be a 10% budget

cut and directors had responded that if the State needs to cut money from library systems, to do so with the SAB funds rather than have delivery funds cut. The attitude now is to wait and see if the SAB program survives the budget cuts. Ms. Milliron asked the SAB to hold off on any recruitment of new SAB members until the State budget is adopted. Currently, the 10% cut is being taken from TBR, which is much needed money for the systems. Discussed ensued.

Jan Mountjoy of Trinity County Library will send her written report to Kelli Logasa to be attached to the minutes. *Report is attached to the minutes.*

Pat Bunnell reported that Shasta County Library has a new director, Jan Erikson and will be attending the Council meeting later today. Ms. Bunnell will send her written report to Kelli Logasa to be attached to the minutes. *Report is attached to the minutes.*

Sue Gallagher of the Tehama County Library reported that the Corning Friends group raised \$500 to \$600 but hope to increase that amount by selling more attractive titles online. The Friends group donated books on CD as well. The Department of Education held a "Lit Fest" in March where authors are invited to attend. This year, libraries were also invited. Tehama County's children's librarian was asked to help with the dinner and decorations. Discussion ensued. On April 11th the Library held a volunteer appreciation luncheon but Ms. Gallagher was unable to attend. During the Red Bluff Roundup Week, the library won a "best historical display" award. Director Caryn Brown attended CLA Legislative day in Sacramento and was not very impressed with the process in terms of making any impact since both legislators are termed out. Locally, the Red Bluff City Council and the county Board of Supervisors held a combined meeting with Senator Aanestad and Senator Keene in attendance. Ms. Gallagher stated that it was an interesting meeting.

4. ACTION ITEMS:

A. REPORTS TO APPOINTING AUTHORITIES

Ms. Milliron noted that Ms. Hector had emailed out the updates for the SAB members to use when making their reports to their appointing authorities. Pat Bunnell stated that she never received her information. Ms. Milliron will have Ms. Hector resend that information. No reports have been made.

Ms. Milliron reported that the Rural Library Initiative is holding workshops in conjunction with Infopeople. The workshop is called the *Traveling Petting Zoo* and is a compilation of various library "tools". The workshop will be at the Chico Branch of the Butte County Library on June 17th and at the Red Bluff Branch of the Tehama County Library on June 19th from 10 a.m. to 4 p.m.

Another workshop called *What is Web 2.0: what rural library staff need to know* is being held in the computer lab of the Red Bluff Branch of the Tehama County Library on Wednesday, June 18th from 9 a.m. to 4:30 p.m. This workshop will teach participants how to create content for the web, how wikis and blog work, etc.

Ms. Milliron encouraged the SAB to attend the workshops and stated that she would also email the workshop announcements to the SAB members.

B. NOMINATING COMMITTEE

A Motion for Sue Gallagher to serve as Chair and Linda Mandere to serve as Vice-Chair of the System Advisory Board for the FY 2008/09 was moved by Pat Bunnell and seconded by Jan Mountjoy. The Motion passed unanimously.

C. PLAN OF SERVICE

The 08/09 Plan of Service was discussed. Ms. Milliron will email out a list of acronyms to the SAB. She noted that there are no radical changes in the Plan of Service for 2008/09. If NSCLS proceeds with the system consolidation this year, then it would use this year to plan new services or at least new approaches to service. If NSCLS decides not to merge at this time, it can be revisited. Discussion ensued. Outsourcing the delivery service was discussed as well.

A Motion to recommend approval of the Plan of Service to the Council was moved by Pat Koskinen and seconded by Linda Mandere. The Motion passed unanimously.

5. BUSINESS OF THE DAY:

A. REPORT ON CLA LEGISLATIVE DAY

Ms. Milliron reported that Legislative Day was held on Wednesday, April 16th in Sacramento.

B. REPORT ON NSCLS WORKSHOPS ATTENDED

No workshops were attended.

C. REPORT ON COMMITTEE MEETINGS ATTENDED

No committee meetings were attended.

6. ADMINISTRATOR'S REPORT:

A. RESOURCE SHARING SYMPOSIUM

A resource sharing symposium was held at the Sacramento Public Library on April 17th, the day after legislative day. Members from all three systems were invited to send their staff to view ILL resource sharing software demonstrations by automation vendors: OCLC, SirsiDynix, Autographics, Innovative Interfaces. Ms. Milliron explained interlibrary loan software and how it helped cut down on library staff time. 65 people attended and all three systems were very well represented. So far, MVLS and NBCLS are interested in two different vendors. Ms. Milliron will find out what NSCLS is interested in at their meeting later today. The hope is that this can be a joint project among the three systems. Discussion ensued.

B. SYSTEM CONSOLIDATION

Ms. Milliron reported that John Shupe, the attorney working on the tri-system merger, has completed his initial research. There are three alternatives that could be used to form a consolidated organization. The best approach, in his opinion would be to have MVLS and NSCLS Councils voted join NBCLS. MVLS and NSCLS are joint resolution agencies and have the power to join other agencies if joining will benefit their members. Resolutions from MVLS and NSCLS governing authorities authorizing this action are not necessary as a JRA has the authority to operate for the benefit of its members. The State Library felt this method would be financially damaging as MVLS and NSCLS would be counted as only 2 new members to NBC rather than 26 new members. **OR** NBCLS, MVLS, and NSCLS could form a new joint resolution agency but this would require a resolution from each governing authority of each member. However, Mr. Shupe feels that JRA resolutions are not as difficult to craft and pass as are JPA resolutions. The third and final option is to form a 501 C 3 non-profit public benefit agency that would hire NBCLS as the fiscal agent and staff for the agency. The State Library recommends the formation of a new agency as a Joint Resolution Agency. They feel that a JRA gives the systems the greatest flexibility. Ms. Milliron will check to see if the existing JPA and JRAs have to be dissolved and how that would work.

The possible damaging fiscal effects are grim. Rosario Garza received an estimate for CLSA budget figures for a consolidated MCLS in 2009/10 and was shocked to discover that the group would lose \$90,000. It seems that the CLSA formula punishes consolidation. Discussion ensued. Ms. Milliron reported that stated that she was told that the systems will have approximately the same amount of money

to work with and distribution will be based on population. The base amount will be divided among the 15 systems which after the pending consolidations will be pared down to seven systems. She noted that there had been a suggestion that the State “hold harmless” all systems for 2008/09 while they are in the midst of planning their consolidation. Ms. Milliron spoke with Sandy Habbestad at the State Library and found that the current formula was a LoC Board action and not listed in the regulations. It is important that the Systems find out what the current formula is and then contribute our input in formulating the new calculation/formula. Ms. Milliron noted that geography and population are definitely part of the current calculation. Ms. Milliron will contact the State Library to request the current formula calculation and will bring it to the Joint Systems meeting in Redding on May 16th. At the LoC August meeting, the systems will submit their merger request and the Board to hold all systems contemplating a merger harmless while holding funding at current levels. Further discussion ensued.

Ms. Milliron reported on the discussion she held with Jeanne Goodrich regarding her thoughts on system consolidation. Ms. Goodrich offered to work with NBC in a discussion approach, much the way that Liz Gibson offered. She has some valid suggestions that are so vast that all the systems and the State Library should be involved in the discussion and development of the ideas. She feels that the CLSA model is so out of date that systems need to return to a zero base system planning approach. Furthermore, there is merit in the idea that the “Mega-Systems” could work in a library development manner, but only as long as it was in concert to move the agenda of the State Library. Her concern is that the systems will never have the funding to “provide” services to libraries and should not even attempt to do so. North State is a prime example of how giving service to the libraries didn’t foster them to grow their local services. The NBC delivery program is another example of how the System could never give delivery to the members. Ms. Goodrich also suggests that new legislation to structure the new approach would be more beneficial than patching up CLSA.

7. AGENDA BUILDING/NEXT MEETING

Orientation for new members and a list of acronyms will be added to the agenda of the next SAB meeting, which will be held on June 9, 2008 at the Red Bluff branch of the Tehama County Library.

8. ADJOURNMENT

The meeting adjourned at 10:40 a.m.

Sue Gallagher
Vice-Chair of the Board
May 15, 2008

Annette Milliron DeBacker
Clerk of the Board
May 15, 2008

NORTH STATE COOPERATIVE LIBRARY SYSTEM

May 15, 2008 SAB Report
Shasta Public Libraries
Pat Bunnell

The Redding Library continues to show an increase in its total circulation and use. Total circulation for the three libraries more than doubled in 2007. Nearly 1,500 people visit the Library daily. Measured by the hour, Sunday is the busiest day of the week. Self check out represents 80% of circulation.

A volunteer recognition lunch was held April 30 in the Community Room.

The Friends of the Redding Library Annual Meeting was held May 13, 2008. At this meeting Jan Erickson, Library Director, reported on the Strategic Planning Committee, which is composed of 18 members from varied segments of the community. This committee has been created to determine what Shasta Public Libraries can do for the greater community, not just Redding. Subjects discussed were Literacy and Community Enhancement

Community Enhancement includes purchase of the Novelist Plus data base. This data base, which can be accessed from home, includes information about authors, subjects, book clubs, suggested reading for K -12 students, and other matters.. This data base contains information for those who read for the pure love of reading. It was voted at the Annual Meeting that the FOSCL will purchase this data base.

The FOSCL board agreed to act on the Genealogy Society's request to purchase a subscription to Ancestry.com, a research program.

Reservations for Library meeting rooms can now be made on line.

Pat Bunnell
SAB Representative

NORTH STATE COOPERATIVE LIBRARY SYSTEM TRINITY COUNTY LIBRARY REPORT TO SYSTEM ADVISORY BOARD

Redding Public Library, 15 May 2008

From Jan Mountjoy, SAB member, member of the Friends of the Trinity County Library, and Hayfork Library volunteer

Oresta Esquibel, County Librarian, reports that preparations for the Weaverville Library's children's summer reading program are progressing well, thanks to a creative and talented planning team. Based on this year's theme, "Catch the Reading Bug", the weekly program consists of a story time followed by art activities and will start registration on June 9th.

The Hayfork Branch Library is also planning a similar program and hopes to offer weekly or semiweekly one-

hour programs staffed by volunteers. The libraries have received grants for the programs from the Trinity Trust for program expenses.

Several weeks ago Weaverville kindergarten classes visited the library for an opportunity to hear stories read aloud and to handle the books, media and toys in the children's area. Teachers planned the visit and several parent accompanied the children on this trip. Library visits contribute as an important step towards literacy.

Fundraising efforts will continue by the Friends of the library in both the Weaverville main library and Hayfork branch. Hayfork friends raised \$225 at its semiannual book sale May 3 and the Weaverville Library will be having its sale on the 30th and 31st of May. The libraries also offer regular sale books on display in the libraries' entrance areas that bring in a modest return. A library themed hanging quit donated by members of the Hayfork Log Cabin Quilters is now on display at the Hayfork Library and raffle tickets are being sold for the Christmas raffle.

Friends of both the county and the Hayfork branch libraries have sent out annual spring letters requesting membership and supporting funds.

The Trinity County Board of Supervisors will soon be preparing their budget for the 2008-09 year and county funds this year are tighter than ever. Our library budget, all coming from the general fund, is so minimal that we will be grateful just to have the status quo continued and will rely on grants, donations and volunteer help for other necessities.

I have enjoyed being a part of the North State Cooperative Library, System Advisory Board, these last four years and I believe that our library system has benefited from the information and ideas our SAB members have shared with each other. Attending the Council's meetings and/or sharing the staff's information has also helped keep me informed of the larger state and regional library issues. Oresta and I will endeavor to find my replacement as soon as possible. I will miss the meetings and friendship of my fellow members and wish them well. Perhaps we can keep in touch and visit each other's libraries when we are in their region.

Jan Mountjoy, Hayfork, Trinity County