

NORTH STATE COOPERATIVE LIBRARY SYSTEM
COUNCIL OF LIBRARIANS MEETING
May 20, 2010

CONVENING:

The North State Cooperative Library System (NSCLS) Council of Librarians met this date via WebEx with Chair Margaret Miles presiding. The meeting convened at 1:00 p.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
	X	Butte County Library	Linda Mielke
	X	Del Norte County Library District	Linda Kaufmann
X		Humboldt County Library	Matthew Miles for Victor Zazueta
X		Lassen Library District	Jeff Hawkins
X		Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
X		Plumas County Library	Margaret Miles
	X	Shasta Libraries	Jan Erikson
X		Siskiyou County Library	Lisa Musgrove
X		Tehama County Library	Caryn Brown
X		Trinity County Library	Oresta Esquibel
X		Willows Public Library	Sandie Hobbs
	X	Butte College Library	Luozhu Cen
	X	CSU Chico Library	Sarah Blakeslee
	X	College of the Redwoods Library	MaryGrace Barrick
	X	College of the Siskiyous Library	Dennis Freeman
	X	Feather River College Library	Tom Davis
	X	Humboldt State University Library	Wayne Perryman
X		Lassen College Library	Rosanna Brown
	X	Shasta College Library	Janet Albright
	X	Simpson University Library	Larry Haight
X		NSCLS System Headquarters – Exec. Dir.	Annette Milliron
X		NSCLS System Headquarters – Asst. Dir.	Patty Hector
X		California State Library	Linda Springer

1. INTRODUCTIONS:

No introductions were necessary.

2. PUBLIC INVITED TO ADDRESS THE COUNCIL

No public were present.

3. APPROVAL OF THE AGENDA

A Motion to approve the agenda was moved by Ms. Baker and seconded by Ms. Hobbs. The Motion passed unanimously.

4. APPROVAL OF MINUTES OF MAY 5, 2010 COUNCIL MEETING

A Motion to approve the minutes of the May 5, 2010 Council meeting was moved by Mr. Hawkins and seconded by Ms. Meza. The Motion passed unanimously.

5. CONSENT CALENDAR

A. FINANCIAL STATEMENT OF REVENUE, EXPENDITURES & ENCUMBRANCE FOR FY 2009/2010

A Motion to approve the consent calendar was moved by Ms. Baker and seconded by Ms. Brown. The Motion passed unanimously.

6. DELIVERY ISSUES REVIEW

Delivery issues were discussed. Ms. Milliron emphasized that the information presented regarding the use of UPS as the primary delivery method are estimates as we are relying on this year's ILL stats from OCLC. The projected UPS charges are based on zones and estimated package weight. Ms. Milliron pointed out that using UPS as the primary delivery method would be a higher cost per item rather than our current ground-based delivery system. Discussion ensued.

Using the United States Postal Service as an alternative to UPS was discussed. It was determined that most libraries already send staff to the post office to pick up their daily mail so they could also drop off their Ill shipments as well. A method would have to be found for North State to reimburse the member libraries without that money going into a County's general fund. Discussion ensued.

Ms. Milliron notified the Council that if the system drops the land-based delivery service, it is doubtful that we would be able to get it back. In the past, she was not successful in generating interest from any of the carriers in the region. Our current carrier, Sprint, has been unable to expand it's routes beyond our libraries, which might explain why other carriers weren't interested.

Linda Springer confirmed that the CLSA Communication and Delivery money could be used to pay for OCLC ILL and Access charges, which would amount to approximately \$24,629 for North State.

Various suggestions for moving materials to library branches were discussed.

A Motion to drop the land-based courier service and use the U.S. Postal Service for delivery of ILL materials between headquarter libraries was moved by Ms. Musgrove and seconded by Ms. Meza. 6 Ayes, 1 No and 1 Abstention from Mr. Miles at Humboldt County Library. The Council directed Ms. Milliron to approach Sprint and see if a lesser price could be negotiated before cutting the service entirely.

7. BUDGET FY 2010/11

Budget issues were discussed. The Council decided to table the budget until their next meeting in June so Ms. Milliron can work on some changes.

8. ANNOUNCEMENTS

Ms. Springer didn't have any announcements from the State Library. She told the Council she was sorry about the funding problems the system is experiencing.

Ms. Baker had some good news this week. The Modoc County School Board is giving her library a building, a double-wide modular unit, which will be added to her library.

Lassen Library District's teen area is a week away from being finished. They are fitting it with furniture and computers purchased with money from donations.

9. ADJOURN

There being no further business, the meeting was adjourned at 2:56 p.m.

Annette Milliron DeBacker

Clerk of the Board

May 20, 2010