

**MOUNTAIN VALLEY LIBRARY SYSTEM**  
**Administrative Council Meeting**  
**June 6, 2008**

**CONVENING:**

The Mountain Valley Library System (MVLS) Administrative Council met this date at the Loomis Public Library, in Loomis, California with Chair Darla Wegener presiding. The meeting convened at 10:30 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Lincoln Public Library	Darla Wegener - Chair
X		Alpine County Library	Bessie Platten
	X	CSU Sacramento Library	Tabzeera Dosu
X		CSU Sacramento Library	Fred Batt
X		Colusa County Library	Ellen Brow
	X	El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Katy Curl
	X	Mono County Free Library	Bill Michael
X		Nevada County Library	MaryAnn Trygg
X		Placer County Library	Mark Parker
X		Roseville Public Library	Rachel Delgadillo
	X	Sacramento Co. Public Law Lib.	Coral Henning
	X	Sacramento Public Library	Anne Marie Gold
X		Sutter County Library	Roxanna Parker
	X	UC Davis	Sandra Vella
	X	Woodland Public Library	Sandra Briggs
X		Yolo County Library	Chris Christ, Representative for P. Wong
	X	Yuba Community College Library	Dave Freiler
X		Yuba County Library	Loren MccRory
		<b>OTHER:</b>	
X		MVLS System Headquarters	Annette Milliron
	X	MVLS System Headquarters	Patty Hector

Mark Parker welcomed the Council to the Loomis Library and gave a brief history and background of the branch, which is one of eleven libraries in Placer County. The Loomis Branch was recently remodeled and gained 800 sq. ft. Mr. Parker noted the various areas that were improved and reported that the library's circulation numbers increased after the remodel was complete. He reported that Dorothy Sanborn, a retired library director who worked for the library in 1982 when it was called Auburn-Placer County Library, passed away recently. In 2002, the name was changed from Auburn-Placer County Library to Placer County in order to improve branding and establish visibility for Placer County.

The Council introduced themselves to Chris Christ, who was representing Patty Wong for Yolo County Library, and welcomed her to the meeting.

**1. APPROVAL OF MINUTES – MAY 8, 2008**

A Motion to approve the May 8, 2008 Administrative Council minutes was moved by Loren MccRory and seconded by Bessie Platten. The Motion passed unanimously.

Ms. Wegener noted that she would need to leave the meeting at noon and if the meeting was still going, Loren MccRory would step in as chair.

Several years ago, North State Cooperative Library System received a LSTA grant for young adult programs. Ms. Milliron brought those manuals and videos to the meeting and told the directors they could add them to their collection, if they were interested.

## **2. CONSENT CALENDAR**

### **A. FINANCIAL STATEMENT**

Ms. Milliron referred the Council to the April and May financial statements that were included in the meeting packet. It was noted that the Children's Committee did not spend all of their money for 2007/08 and surplus funds would roll into the cash flow fund balance. Ms. Milliron noted that at September's meeting, the Council would need to modify the budget so the Children's Committee could access that money if the Council would like to add additional funds to the amount allocated for FY 2008/09. A Motion to approve the Consent Calendar was moved by Mark Parker and seconded by Katy Curl. The Motion passed unanimously.

## **3. ADMINISTRATOR'S REPORT**

### **A. AUDITOR'S LETTER**

Ms. Milliron referred the Council to the Auditor's letter which explains the recent ruling about agencies that do not have an internal CPA that was included in the packet. She noted that Mr. Jordon is required give this letter to all of the smaller agencies that he audits. MVLS will not be penalized by not having a CPA; the auditor simply needs to state the situation. Discussion ensued.

### **B. DATABASE PURCHASE**

As of May 30<sup>th</sup>, MVLS has approximately \$2,000 unexpended in the \$20,000 allocation for local staff training and Ms. Milliron noted that she contacted member libraries who had some money and gave them one last opportunity to claim the funds. The remaining money will be spent on the e-book purchase. Any unexpended local staff training funds plus \$8,000 in surplus funds allocated to Infopeople training will also be re-directed into the purchase. Ms. Milliron noted that \$26,165 was set aside for the Ebooks purchase and the \$8,000 in surplus funds can be added to figure. Joe Cochrane negotiated with Chilton for the pricing on their auto database and found that to license it for all MVLS public libraries, which combined have a population of nearly 3 million people, will be \$40,000. Discussion ensued. Ms. Milliron noted that if the system would like to move ahead with a database purchase in FY 08/09, she will have Mr. Cochrane negotiate with other vendors as well so the Council can compare the pricing. The Council stated that they would like to proceed with the purchase of an automotive database in FY 2008/09 and requested that Mr. Cochrane compare Ebsco versus Chilton. Also, the Council would like to see the price broken out by library to see the costs ASAP. It was noted that the new CSL stats from Ira or PLF figures should also be used. Ms. MccRory questioned a system purchase of Ebooks and questioned whether they were being used in their libraries. Discussion ensued. Ms. Milliron noted that Butte County Library found that GALE was not giving a full report on the library's Ebooks use. It was noted that this information might be more easily discovered with URSA or AutoGraphics. Further discussion ensued.

MVLS trainings for FY 2008/09 were discussed. Ms. Milliron reported that there was \$8,000 in training money left over this year because some of the trainings that the Council selected weren't available from InfoPeople. It was recommended that the Council compile a "B" list of training possibilities. The idea of holding trainings in the actual libraries was explored. It was suggested that some of the trainings should focus on para-professionals training. It was requested that a list of remote training opportunities be posted on the MVLS Web page with a list of workshops that libraries can be reimbursed for their attendance. The Council noted that it was probably time to move beyond the Infopeople trainings. Discussion ensued.

## **4. COMMITTEE REPORTS**

### **A. STEERING**

#### **1. SYSTEM CONSOLIDATION**

Ms. Wegener noted that the Steering Committee did not have a quorum this morning and was not able to move on any decisions but they did discuss the system consolidation and letter of intent.

The Council discussed the letter of intent that was included in the meeting packet. Ms. Milliron noted that the letter needs to be sent to the Library of California Board in July. Discussion ensued. A Motion to send the letter to the Library of CA Board indicating MVLS' intention to merge with NBCLS and NSCLS was moved by Bessie Platten and seconded by Mary Ann Trygg. The Motion passed unanimously.

## **2. EXECUTIVE BOARD FOR FY 2008/09**

The list of the Executive Board members that was included in the meeting packet was reviewed. Ms. Milliron noted that Bill Michael's term should be corrected to reflect 2012 as he will need to serve one year as past chair. It was noted that officers need to be elected by the Council, but the Executive Committee can be appointed by the Council, therefore, no vote is needed for the Executive Board for FY 2008/09. The Council agreed on the FY 2008/09 Executive Board as listed in the meeting packet with Bill Michael's term corrected to 2012.

## **3. OFFICERS FOR FY 2008/09**

The Nominating Committee's recommendation of Darla Wegener as Chair and Bill Michael as Vice Chair for the FY 2008/09 was moved by Mark Parker and seconded by Loren MccRory. The Motion passed unanimously.

## **4. MEETING DATES AND LOCATIONS**

Ms. Milliron noted that the meeting dates and locations need to be determined for the upcoming year. Ms. Milliron will have Kelli Logasa send out a Doodle survey to determine dates for meetings beyond September. September's meeting has already been set for Friday, September 12<sup>th</sup> at Nevada County Library in Nevada City.

Ms. Milliron reported that the next general system consolidation meeting is tentatively scheduled for November 13<sup>th</sup>, prior to the CLA Conference, in San Jose. Discussion ensued. That date might not work for the MVLS Council so Ms. Milliron will look at holding the meeting after the CLA closing luncheon on Monday, November 17<sup>th</sup>. She will check with the NBCLS Board to see if they are interested in changing the meeting.

Chair Darla Wegener had to leave the Council meeting and the meeting continued with Loren MccRory, the past Chair, presiding.

## **5. WIKI PROJECT**

Mr. Parker explained the Drupal program to the Council. Ms. Milliron explained that the new MVLS website is based on Drupal and that the website creator, Cary Gordon, recommended using Drupal instead of wiki. Discussion ensued. Sutter County Library volunteered to serve as the test site for the wiki project. Ms. MccRory suggested that Ms. Hector use Drupal to set up the initial wiki. Mark Parker will work on this project and bring back more information to the September meeting.

## **6. RESOURCE SHARING SOFTWARE**

Ms. Milliron noted that this item would be brought back to the September meeting. There is a potential that this could be a grant project. NSCLS could partner with MVLS, but the system is behind the curve in ILL. Discussion ensued. Ms. Milliron will speak with Gerry Maginnity. The grant money could be used to explore alternatives to First Search. Ms. Milliron stated that vendor demonstrations could be held the morning of September's Council meeting in Nevada City. The vendors could present in the morning, the group could break for lunch and then discuss the presentations in the afternoon with the vendors being available for questions. It was also suggested that directors attending ALA could visit the vendors for a "second look" at the products. Discussion ensued.

## **B. CHILDREN'S SERVICES**

The Children's Services Committee is getting the pricing for an author visit and would like to hold a discussion as a group. The committee will meet in the fall in Nevada City. Ellen Brow asked if the committee could look at Spanish speaking presentations or focus on the Spanish speaking population. It was noted that it might be best to use local authors who are more apt to appear for smaller crowds and sell their books. Ms. Milliron will check for matching grants for Poets and Writers. Discussion ensued.

**5. COUNCIL MEMBER ITEMS**

Loren MccRory reported that Yuba County Library might hold a kick off party when they roll out Bokomaten, an automated book dispenser, during summer solstice. It was suggested that the Council consider meeting in Wheatland for their January meeting.

**6. NEXT MEETING DATE**

The next meeting will be held on September 12<sup>th</sup> at the Nevada City Branch of the Nevada County Library.

**7. ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:40 p.m.

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Annette Milliron DeBacker  
Clerk of the Board  
June 6, 2008