

# **MOUNTAIN-VALLEY LIBRARY SYSTEM**

55 E Street, Santa Rosa, CA 95404-4728, 800-479-6733 voice, 800-544-3411 fax

## **ADMINISTRATIVE COUNCIL Meeting via WebEx**

**August 3, 2010  
2 p.m. – 3 p.m.**

### **Meeting information**

**To join the online meeting:**

Go to: <https://infopeople.webex.com/infopeople/j.php?ED=152319857&UID=489649202&RT=MIM0>

**To join the audio conference:**

Call-in toll-free number (US/Canada): 1-866-699-3239

Access code: 570 281 191

## **AGENDA**

Presiding: Jeanne Amos, MVLS Chair

Welcome and introductions

1. Public invited to address the Council
- ACTION 2. Approval of Agenda**
- ACTION 3. Approval of minutes, Administrative Council, March 19, 2010**
- ACTION 4. Consent Calendar**
  - A. Financial Statement June 30, 2010**
- 5. Coordinator's Report: Annette Milliron**
  - A. LSTA project update
  - B. Wiki Project
  - C. Delivery Statistics**
- ACTION 6. Review of CLSA funds available for use within the MVLS Plan of Service**
7. Council Member Items: An opportunity for members of the Board to share or request information
8. Next Meeting Date
9. Adjourn

**Bold indicates document included**

**Support materials for agenda available for review at MVLS Headquarters Office**

**MOUNTAIN VALLEY LIBRARY SYSTEM  
ADMINISTRATIVE COUNCIL MEETING  
March 19, 2010**

**CONVENING:**

The Mountain Valley Library System (MVLS) Administrative Council met this date at the West Sacramento Branch of Yolo County Library with Chair Bill Michael presiding. The meeting convened at 10:05 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Mono County Free Library	Bill Michael – Chair
	X	Alpine County Library	Rita Lovell
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Katy Curl
X		Lincoln Public Library	Darla Wegener
	X	Nevada County Library	Mary Ann Trygg
	X	Placer County Library	Mark Parker
X		Roseville Public Library	Lisa Dale
	X	Sacramento Co. Public Law Lib.	Coral Henning
	X	Sacramento Public Library	Rivkah Sass
	X	Sutter County Library	Roxanna Parker
	X	UC Davis	Sandra Vella
X		Woodland Public Library	Sandra Briggs
X		Yolo County Library	Patty Wong
	X	Yuba Community College Library	Elena Heilman
X		Yuba County Library	Loren MccRory
		<b>OTHER:</b>	
	X	California State Library	Linda Springer
X		MVLS System Headquarters	Annette Milliron
X		MVLS System Headquarters	Patty Hector

**1. WELCOME & INTRODUCTIONS:**

Bill Michael welcomed everyone to the meeting.

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No public were present.

**3. APPROVAL OF THE AGENDA**

A Motion to approve the agenda was moved by Sandra Briggs and seconded by Patty Wong. The Motion passed unanimously.

**4. APPROVAL OF MINUTES, ADMINISTRATIVE COUNCIL, OCTOBER 9, 2009**

A Motion to approve the minutes of the October 9, 2009 Administrative Council meeting was moved by Darla Wagener and seconded by Katy Curl. The Motion passed unanimously.

## **5. CONSENT CALENDAR**

### **A. FINANCIAL STATEMENT FOR FY 2009/10 - PERIOD ENDING JANUARY 31, 2010**

Ms. Milliron referred the Council to the financial statement that was included in the meeting packet. Ms. Milliron reported that things are going well.

### **B. REVISED FY 2009/10 BUDGET**

Ms. Milliron referred the Council to the revised FY 2009/10 budget that was included in the meeting packet. PERS sent MVLS a bill for \$717 which requires a revision of the budget. Reserves are still predicted to be about \$258,000.

A Motion to approve the Consent Calendar was moved by Lisa Dale and seconded by Sandra Briggs. The Motion passed unanimously.

## **6. NEWS FROM THE STATE LIBRARY**

Linda Springer was not able to join the meeting due to the State's furlough Friday so Ms. Milliron reported the latest news from the State Library. AskNow will not be funded next year so the State Library has allowed the systems to send a proposal for a replacement for the online service for each region. Ms. Milliron will be asking for feedback from members to see if the system should participate. Law libraries will be funded for AskNow since they have experienced good usage statistics. Council members reported that a product like Boopsie that allows the public to find the library's resources on phones is more useful than a chat system like AskNow. Discussion ensued. The State Library also has a lump sum of unused grant money that they are willing to divide among the Systems. It needs to be used by September 30<sup>th</sup>.

Besides installation and covering 50% of the usage fees, the Gates Grant includes on-ground workshops to help libraries to apply for E-rate. They are also trying to obtain 8-hours of consultant time for each library in California, not just the Gates Grant libraries, to work on broadband.

The BTOP Grant was resubmitted for the second round of grants. 136 library outlets (26 jurisdictions, 5 of which are NLS) were included. The focus is on providing employment and career support for the unemployed and low income.

The State Library is conducting strategic planning May 17-19 and will be inviting libraries and systems to participate.

The Library of California Board meeting will be held on August 12<sup>th</sup>.

The State Library is looking at having the PLSEP program be on the system level instead of handled by individual libraries. This will most likely happen in 2011-2012.

## **7. COORDINATOR'S REPORT**

### **A. NLS UPDATE**

Ms. Milliron reported that NLS has struggled with revising the fee structure as every scenario had some group of libraries that would be hurt by a change. The NLS Steering Committee didn't want to harm any library in this economic climate and voted to have the membership fees remain the same as last year. NBCLS has asked NLS to obtain a PERS contract for NLS so that the system employees can be changed to NLS employees. NBCLS is also reviewing new health benefits providers to find lower health insurance rates. One other adjustment to the system that will make the budget balance is changing the staff from 40 hours per week to 37.5 hours. This will be a 6 ¼% reduction in salary.

The NLS annual meeting will be held on May 14<sup>th</sup> in Lincoln and we will be working on the strategic

plan.

Ms. Milliron explained the results of the NBCLS Board's restructuring of staffing levels in an effort to meet the needs of the newly merged system. The Reference Coordinator position will be replaced by the Information Services Manager. There will still be second level reference question handling by the system, but it will be managed by the Information Services Manager and answered by stringers. This will allow us to explore training opportunities and new types of technology or techniques to improve reference services.

### **B. DATABASE RENEWAL**

Ms. Milliron asked whether the group wants to renew Chiltons. The group is interested in keeping it for a second year. They would like to see statistics for usage.

### **C. WIKI PROJECT**

Ms. Hector reported that she had reviewed the wiki project and found that only two libraries had any information in it. It was felt that the new Information Services Manager could be really helpful in getting this project off the ground.

### **D. DELIVERY UPDATE**

Ms. Milliron referred Council to the delivery statistics in the packet. There were several libraries whose statistics seemed wrong. Ms. Milliron will have staff look into it.

## **8. FY 2008/09 AUDIT**

Ms. Milliron referred the Council to the 2008/09 Audit included in the meeting packet. There were no questions on the audit. A Motion to accept the FY 2008/09 audit was moved by Loren MccRory and seconded by Darla Wegener seconded. The Motion passed unanimously.

## **9. OVERDRIVE COLLECTION PROPOSAL**

Ms. Milliron referred the Council to the proposal by OverDrive for a NLS collection. There is great interest in having this as a regional resource, but many felt that it was a lot of money for such a small collection and that four years was a long commitment. Further discussion will take place at the NLS Council meeting in May.

## **10. FY 2010/11 PRELIMINARY MVLS BUDGET**

Ms. Milliron referred the Council to the budget in the packet. A Motion to approve the FY 2010/11 preliminary budget was moved by Patty Wong and seconded by Katy Curl. The Motion passed unanimously.

## **11. CENIC GRANT AND SUPPORT LETTER**

El Dorado County and other counties in that area have been approached to be part of a grant to join the CENIC network to obtain broadband access. They need a letter of support from MVLS. A Motion for the Council to send a letter of support for the CENIC grant on El Dorado County Library's behalf was moved by Sandi Briggs and seconded by Patty Wong. The Motion passed unanimously.

## **12. BYLAWS AND STANDING RULES**

The bylaws and standing rules were discussed. Ms. Wegener and Ms. Wong presented the revised bylaws. They had questions on two items that the group addressed. A Motion for the final revision of bylaws and standing rules to be sent out and approved via virtual meeting was moved by Patty Wong and seconded by Jeanne Amos. The Motion passed unanimously.

### **13. ELECTION OF CHAIR AND VICE-CHAIR FOR FY 2010/11**

Mr. Michael asked if Jeanne Amos was able to serve as chair next year and she said yes. Wendy Burke also volunteered to serve. A Motion to accept Jeanne Amos as Chair and Wendy Burke as Vice Chair for FY 2010/11 was moved by Loren MccRory and seconded by Darla Wegener. The Motion passed unanimously. Katy Curl agreed to serve as the MVLS representative on the NLS Steering Committee in 2010/11.

### **14. EXECUTIVE COMMITTEE APPOINTMENT**

Mr. Michael appointed Patty Wong to serve on the MVLS Executive Committee. Coral Henning and Katy Curl will also serve. A representative for Sacramento Public Library will also remain on the committee.

### **15. COMMITTEE REPORTS**

#### **A. REFERENCE COMMITTEE**

No report.

#### **B. CHILDREN'S SERVICES**

Ms. Milliron reported that the NLS children's staff has been polled to find an Infopeople workshop for the Spring and Jump 'N Jive was chosen. In May, there will be one workshop held in the Sacramento area and one held in Redding.

### **16. COUNCIL MEMBER ITEMS**

Ms. Amos reported that she is still experiencing budget cuts at El Dorado County Library.

Ms. Trygg wasn't present, but Ms. Milliron reported that Nevada County voted not to outsource its library administration. There will be budget cuts to make up the shortfall.

Ms. Wegener reported that Lincoln Public Library is looking at a minimum of \$125,000 in budget cuts and she fears that her smallest branch will have to close. The city looked into the legality of completely closing the library, but it is not possible. There will be no staff supported programming and they will not be able to purchase DVDs or CDs. The library uses volunteers to process materials and Ms. Wegener noted that circulation is up 38% for 2010.

Ms. Curl has turned in her budget for Folsom Public Library and it contains a 5% cut. She is running two buildings with only 13.5 FTEs and is looking at reducing their hours of operation again from 42 to 37 hours/week. She noted that she still is unable to hire a children's librarian.

Ms. Burke reported that Colusa County Library's materials budget is \$8,000. The community has really stepped up and adopted the library; they're helping with gardening, adult programming and many other things. The library received one of the Dia de Los Ninos grants and also received \$13,000 from a power company. The money will allow them to renovate two branch facilities. Usage has skyrocketed and the library has hired a new literacy coordinator. The position was reclassified to a higher level and Ms. Burke is really pleased with the person she hired.

Ms. Dale reported that Roseville Public Library's City Librarian Rachel Delgadillo has resigned and they are not filling the city librarian position at this time. Ms. Dale is a branch supervisor along with two people from the other two branches. They are team managing and reporting to the head of the Parks and Recreation/Library Department. The Maidu Branch is getting a Children's Place grant and they have two staff members who have been in the Eureka Program. The City Council and upper management have been very supportive of the library and the library has not experienced the budget

cuts that many libraries have had to endure.

Ms. Wong reported that Yolo County is cutting a million from their budget county-wide but the library receives only 3% of its money from the general fund. They plan to implement a floating collection that is part of a move to make collection development more efficient. The Davis Branch is still undergoing renovation. The library's 100<sup>th</sup> anniversary is this year. The Winters Branch Friends group has committed to providing funding for library hours for the next three years. The West Sacramento branch is going to get solar panels. Yolo County Library received a grant from Kaiser and also had a staff person apply for a Transforming Life After 50 Fellowship. Ms. Wong has been named Woman of the Year for Yolo County by her State Representative. The Council congratulated Ms. Wong.

Ms. Briggs announced that she is retiring and recruitment for her position will open April 2<sup>nd</sup>. A new Library Services Director is not expected to be brought on board until July 1<sup>st</sup>. She noted that she believed when she survived Prop. 13 in the 1970s that it would be the worst thing she would ever go through in the library, but times have proved her wrong. Woodland plans to place a new sales tax on the ballot in June, 30% of which would be for the library. She noted that all this will buy is no additional cuts to the library but there will not be enough money to restore hours or staff; staff has been cut by 45%. The acting interim director for Woodland Public Library will be Roberta Boegel.

Ms. MccRory reported that the PLA pre-conference will be covered on Twitter on her Librarian account and Not Your Mother's Library blog <http://nymlibrary.blogspot.com>

Mr. Michael reported that Mono County Free Library hasn't experienced any big budget cuts, but there has been no growth. He feels the library is very fortunate to have the funding structure they do as the property tax funds them jointly with the school system. The library has some programs coming up. Working with his First 5, they've been able to expand the *Raising a Reader* county-wide and will be doing the Big Read in April. The library will also hold the first public performance of a mariachi band in Mono County.

## **17. NEXT MEETING DATE**

The next meeting will be held virtually on Thursday, June 10<sup>th</sup> at 10 a.m.

## **18. ADJOURN**

There being no further business, the meeting was adjourned at 1:18 p.m.

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Annette Milliron DeBacker  
Clerk of the Board  
March 19, 2010

**CONSENT CALENDAR**  
**August 3, 2010**

- A. Statement of Revenue, Expenditures & Encumbrance for FY 2009/10. Period ending June 30, 2010

Mountain Valley Library Systems  
General Ledger  
For the Twelve Months Ending June 30, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
<b>Revenues</b>					
Revenue Carried Forward	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
1700-Interest Earned	6,670.00	2,479.27	4,190.73	62.83	482.08
2560-CLSA Reference	0.00	0.00	0.00	0.00	0.00
2562-CLSA SAB	0.00	0.00	0.00	0.00	0.00
2563-CLSA TBR-ILL	76.00	127.08	(51.08)	(67.21)	0.00
2565-CLSA Comm. &	0.00	0.00	0.00	0.00	0.00
<b>Total CLSA</b>	<b>76.00</b>	<b>127.08</b>	<b>(51.08)</b>	<b>(67.21)</b>	<b>0.00</b>
2803-LSTA	3,289.00	3,721.00	(432.00)	(13.13)	0.00
<b>Total LSTA</b>	<b>3,289.00</b>	<b>3,721.00</b>	<b>(432.00)</b>	<b>(13.13)</b>	<b>0.00</b>
<b>Total Member Share</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Donations &amp; Reimbursements</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4645-Trust to G	136,292.00	136,292.00	0.00	0.00	136,292.00
<b>Total Trust to General Fund</b>	<b>136,292.00</b>	<b>136,292.00</b>	<b>0.00</b>	<b>0.00</b>	<b>136,292.00</b>
<b>Grand Total Revenues</b>	<b>\$ 146,327.00</b>	<b>\$ 142,619.35</b>	<b>3,707.65</b>	<b>2.53</b>	<b>\$ 136,774.08</b>



Mountain Valley Library Systems  
 General Ledger  
 For the Twelve Months Ending June 30, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Salaries & Benefits					
5921-Retirement Cont.	\$ 717.00	\$ 717.00	0.00	0.00	\$ 0.00
5935-Unemployment Insurance	0.00	0.00	0.00	0.00	0.00
5940-Workers Compensation	0.00	0.00	0.00	0.00	0.00
<b>Total Salaries &amp; Benefits</b>	<b>717.00</b>	<b>717.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Mountain Valley Library Systems  
General Ledger  
For the Twelve Months Ending June 30, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Services & Supplies					
6040-Comm. - E Mail	0.00	0.00	0.00	0.00	0.00
6045-Comm. - Telephone	0.00	0.00	0.00	0.00	0.00
6100-Insurance	0.00	0.00	0.00	0.00	0.00
6140-Maint. of Equipment	0.00	0.00	0.00	0.00	0.00
6280-Memberships	18,800.00	18,800.00	0.00	0.00	0.00
6400-Office Expense	0.00	110.00	(110.00)	0.00	0.00
6410-Postage	0.00	0.00	0.00	0.00	0.00
6415-Library Materials	0.00	0.00	0.00	0.00	0.00
6461-Purchases for Members	0.00	0.00	0.00	0.00	0.00
6500-Other Prof. Services	14,043.00	7,714.59	6,328.41	45.06	0.00
6516-Data Processing Services	0.00	0.00	0.00	0.00	0.00
6517-Online Services OCL	0.00	0.00	0.00	0.00	0.00
6521-County Services	2,612.00	2,611.00	1.00	0.04	2,611.00
6540-Contract Services	0.00	0.00	0.00	0.00	0.00
6800-Duplicating / Photocopies	0.00	0.00	0.00	0.00	0.00
6820-Rental of Equipment	0.00	0.00	0.00	0.00	0.00
6840-Building Rent / Lease	0.00	0.00	0.00	0.00	0.00
7000-Special Dept. Expenses	0.00	0.00	0.00	0.00	0.00
7110-Staff Development	0.00	0.00	0.00	0.00	0.00
7120-In-Service Training	10,155.00	10,155.36	(0.36)	0.00	0.00
7302-Conferences & Travel	0.00	0.00	0.00	0.00	0.00
7303-Private Car Expense	0.00	0.00	0.00	0.00	0.00
<b>Total Services &amp; Supplies</b>	<b>45,610.00</b>	<b>39,390.95</b>	<b>6,219.05</b>	<b>13.64</b>	<b>2,611.00</b>
Fixed Assets					
8560-Equipment	0.00	0.00	0.00	0.00	0.00
8620-Designated Reserve Fund	0.00	100,000.00	(100,000.00)	0.00	0.00
8640-Operational Transfer	100,000.00	0.00	100,000.00	100.00	0.00
8800-Equipment Reserve	0.00	0.00	0.00	0.00	0.00
<b>Total Fixed Assets</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Total Expenditures</b>	<b>\$ 146,327.00</b>	<b>\$ 140,107.95</b>	<b>6,219.05</b>	<b>4.25</b>	<b>\$ 2,611.00</b>

Mountain Valley Library Systems  
 General Ledger  
 For the Twelve Months Ending June 30, 2010

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Grand Total Expenditures	<u>146,327.00</u>	<u>140,107.95</u>	<u>6,219.05</u>	<u>4.25</u>	<u>2,611.00</u>
Grand Total Revenues	<u>146,327.00</u>	<u>142,619.35</u>	<u>3,707.65</u>	<u>(2.53)</u>	<u>136,774.08</u>
Difference	<u>\$ 0.00</u>	<u>\$ 2,511.40</u>	<u>(2,511.40)</u>		<u>\$ 134,163.08</u>
Net Change in Journals	<u>\$ 0.00</u>	<u>\$ 2,511.40</u>	<u>(2,511.40)</u>		<u>\$ 134,163.08</u>

**MVLS COUNCIL MEETING  
August 3, 2010  
ADMINISTRATIVE NOTES**

**AGENDA ITEM #5 CONSENT CALENDAR**

- A. The statement of expenditure and revenue for June 30, 2010. The interest rate for the final quarter of the year is 0.0794% after fees. The Sonoma County investment interest rate continues to have higher rates of return than that of LAIF. The good news is that even though interest income was down, MVLS ended the year with a positive balance of \$2,511 that could be moved in the reserve or could be left in the general fund as a beginning balance for FY 2010/11.

**AGENDA ITEM #7 COORDINATOR’S REPORT**

- A. LSTA Grant update. Our proposal to license Learning Express Job Accelerator for 18 months for all NLS members including academic libraries was approved. After that time libraries will need to fund the database or we will have to drop it. We are currently working with Learning Express to get libraries connected, to offer online training as well as a couple of on ground training sessions in August or September. More that 25% of the members are already connected to the database. If you haven’t received an email from Learning Express introducing themselves and their product with a request for your IP numbers, please contact Joe ([joe@northnetlibs.org](mailto:joe@northnetlibs.org)). We are concerned that some of the emails may have been trapped in spam filters.

Additionally we were funded to license OverDrive for all public library members that aren’t current OverDrive subscriber. The period covered by the grant is 18 months. At that time libraries will need to fund the program or we will have to drop it. We are still in negotiation with OverDrive on some of the terms. We will contact all the eligible libraries in August to confirm interest in participation. A CIP 2 connection is needed for OverDrive to be able to connect to your ILS. The cost of acquiring CIP 2 is a local library responsibility. Many of your ILS already have the connection. If it doesn’t and you are interested in participating in the program, please get a quote from your vendor to aid in your decision.

- B. Wiki Update- Roseville can no longer support the cost of the wiki. NLS is going to cover the monthly hosting fee until it is determined if this is a worthwhile project. Please come prepared to talk about the project. Is it a service that you use? Should we consider opening the access to the wiki to the rest of the NLS members to use and to post their policies?
- C. The delivery statistics are in the packet. More bins have NOT been ordered as of yet. Shortly after the March meeting it became apparent that NSCLS would have to give up land based delivery at the end of June. We hoped that there would be enough surplus bins from NSCLS to cover the needs of North Bay and MVLS. Sadly not enough serviceable bins were returned from the NSCLS libraries. At this point we have to replace all the bins on at least one of the four routes that being operated. The bin we use is no longer available from any source and there isn’t another bin that will nest safely with the current selection. Sprint is working with us to determine which route will be the least costly for us to replace.

**ACTION ITEM #6 – CLSA FUNDS**

On Tuesday, July 27<sup>th</sup> State Library staff participated in a conference call to offer clarification about use of CLSA funds and governance structure for CLSA Systems. The State Library announced on Monday, July 26<sup>th</sup> that CLSA funds were no longer required to be treated as

programmatic silos. Systems now have the ability to shift funds to programs of local importance as long as the legislative requirements of the CLSA act are met. However, some money must be spent in each of the four program areas: Reference, Communication and Delivery, System Advisory Board (SAB) and Planning Coordination and Evaluation (PC&E aka Administration). The option of making adjustments to the Plan of Service is possible for FY 2010/11, but the timeline is extremely short. Any changes are due to the State Library on August 9<sup>th</sup>. Any changes proposed by any of the three regions within NLS must be reviewed and approved by the NLS Steering Committee. They will meet on either Friday August 6<sup>th</sup> or Monday August 9<sup>th</sup> in the morning.

The MVLS portion of the budget is as follows (using 2008-09 allocations as an approximate amount) A bit more detail on the use of reference funds is noted in the narrative below the charts.

Reference	Total \$92,590
Database	\$29,000
Program operations Includes personnel	\$47,336
Training	\$16,254

Comm. & Delivery	Total \$76,610
Courier Contract	\$67,761
Program operations	\$8,849

SAB	Total \$1,541
Program operations	\$1,541

Administration	Total \$42,686
Personnel	\$22,686
Program operations	\$20,000

Reference CLSA funds are used in three board categories.

Access for all MVLS public libraries to the Chilton's Auto Database is purchased with CLSA reference funds. The funds also pay a small hosting fee to Gale for the Gale e-books that were purchased with MVLS CLSA funds in 2007 and 2008. The Chilton's contract renews on September 1, 2010. Continuation of the Chilton's contract for 2010-11 was approved at the March 2010 MVLS Council meeting.

Also each MVLS public library member is allocated funds that may be used for staff development that will help to improve reference services. There is a baseline amount that is divided equally between all and then a small amount added based on % of population served.

The final category is staff and office operations. Funds from all three NorthNet Library System regions are pooled to cover the cost of the Electronic/Information Services Program Manager, a

small amount of clerical support to manage workshop registration for NLS sponsored workshops and the reimbursement process for member library training funds, and a few reference question handling stringers. There is also a small travel budget and staff development amount that is used by E/I Program Services Manager. Also a share of the cost of office space, utilities, insurance, and office supplies is included.

If anyone would like more details please let me know on Monday and I will email the information to Council prior to Tuesday's meeting.

**Mountain Valley Library System  
Delivery Statistics  
FY 2009/10**

LIBRARY	QTR 1	QTR 2	QTR 3	QTR 4	YTD 2009/10	Prior Year Comparison	
						YTD 08/09	% change
<b>MVLS MEMBERS</b>							
California State Library	26,000	624	624	455	27,703	70,454	-61%
Colusa County Library	6,630	7,410	8,775	7,605	30,420	24,765	23%
CSU Sacramento Library	904	780	897	533	3,114	2,002	56%
Dixon Public Library	1,820	4,290	4,875	2,262	13,247	7,152	85%
Folsom Public Library	119,340	58,182	76,635	66,300	320,457	246,870	30%
Lincoln Public Library	260	806	891	1,099	3,055	6,923	-56%
Nevada County Library	1,255	267	364	494	2,379	4,635	-49%
Placer County Library	1,157	481	618	1,001	3,257	3,250	0%
Roseville Public Library	910	514	572	819	2,815	3,335	-16%
Sacramento Public Library	85,170	114,660	120,510	122,070	442,410	432,536	2%
Sutter County Library	34,125	37,050	36,465	33,930	141,570	131,235	8%
UC Davis Library	299	507	286	332	1,424	1,404	1%
Woodland Public Library	31,844	42,120	46,995	35,100	156,059	140,166	11%
Yolo County Public Library	1,190	1,755	1,853	917	5,714	6,013	-5%
Yuba County Library	715	637	494	618	2,464	2,672	-8%
<b>TOTAL</b>	311,617	270,082	300,853	273,533	1,156,084	1,083,409	7%
<b>UPS:</b>							
Alpine County Headquarters	52	130	65	130	377	208	81%
Bear Valley Branch	39	130	65	130	364	59	522%
El Dorado County Library	390	975	650	975	2,990	2,912	3%
Mono County - all branches	143	195	130	195	663	33	0%
Yuba Comm. College Library	0	163	65	0	228	124	84%
<b>TOTAL:</b>	624	1,593	975	1,430	4,622	3,335	39%
<b>GRAND TOTAL:</b>	312,241	271,674	301,828	274,963	1,160,705	1,086,744	7%