

MOUNTAIN-VALLEY LIBRARY SYSTEM

1585 Terrace Way #244, Santa Rosa, CA 95404-3066, 800-479-6733 voice

ADMINISTRATIVE COUNCIL WebEx

AGENDA

Tuesday, April 24, 2012

11:00 AM – Noon

Meeting Number: 571 290 495

Meeting Password: (This meeting does not require a password.)

To start or join the online meeting

Go to <https://infopeople.webex.com/infopeople/j.php?ED=199219897&UID=489649202&RT=MiMO>

You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

Audio conference information

Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

Presiding: Wendy Burke, MVLS Chair

Welcome and introductions

1. Public invited to address the public.
- ACTION** 2. Approval of Agenda
3. Plan for minute taking
- ACTION** 4. **Consent Calendar**
 - A. Minutes, Administrative Council, March 27, 2011
 - B. Financial Statement, March 31, 2011
- ACTION** 5. NorthNet Library System change to JPA
Motion to amend the "Joint Powers Agreement of the NorthNet Library System"
Section V (Treasurer/Fiscal Agent) Subpart (a) to read:
 - (a) The Peninsula Library System Executive Director or Finance Director shall act as the Treasurer/Controller and fiscal agent for NLS and shall act as the depository and shall have custody of the money of NLS and perform those duties required by Government Code sections 6505 and 6505.5.

And to have this change become effective July 1, 2012.

- ACTION** 6. Discuss and consider adopting the proposed policy for MVLS specific funds.

Proposed policy: It shall be the policy of the Mountain-Valley Library System (“MVLS”), a joint resolution authority established in 1976, that expenditures from specific and separately-owned MVLS funds (which are identified below and which may be managed by a contracted fiscal agent provided through the NorthNet Library System beginning on July 1, 2012) must be authorized in advance by vote of the MVLS Council.

It shall further be the policy of MVLS those regular quarterly and annual financial statements specific to MVLS funds will be provided to MVLS by any contracted fiscal agent which manages these funds.

MVLS reserves the right to withdraw MVLS funds managed by any contracted fiscal agent at any time with 30 days notice. Those funds must be moved to an appropriate place to meet the intent of original purposes for designation or establishment of the funds.

All MVLS funds are covered by this policy.

7. Council Member Items: An opportunity for members of the Board to share or request information
8. Next Meeting Date
9. Adjourn

Bold indicates document included

Support materials for agenda available for review at MVLS Headquarters Office

*Ralph M. Brown Act
Section 54953*

Meetings to be public; attendance by phone

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

A reminder for all Council members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.

Meeting Locations

Alpine County Library, 270 Laramie Street, Markleeville, CA 96120
Colusa County Library - 738 Market Street Colusa, CA 95932
El Dorado Public Library - 345 Fair Lane Placerville, CA 95667
Folsom Public Library – 411 Stafford St., Folsom, CA 95630
Lincoln Public Library – 485 Twelve Bridges Dr., Lincoln, CA 95648
Mono County Library – 400 Sierra Park Rd., Mammoth Lakes, CA 93546
Nevada County Library – 980 Helling Way, Nevada City, CA 95959
NorthNet Library System – 1701 Fourth Street, Suite 100, Santa Rosa, CA 95404

Placer County Library – 350 Nevada Street, Auburn, CA 95603

Roseville Public Library – 225 Taylor Street, Roseville, CA 95678

Sacramento Public Library – 828 I Street, Sacramento, CA 95814

Sutter County Library – 750 Forbes Ave., Yuba City, CA 95991

Woodland Public Library – 250 First Street, Woodland, CA 95695

Yolo County Library – 226 Buckeye, Woodland, CA 95695

Yuba County Library – 303 Second Street, Marysville, CA 95901