

MINUTES
MOUNTAIN-VALLEY LIBRARY SYSTEM - ADMINISTRATIVE COUNCIL
WebEx Meeting
Tuesday, April 24, 2012

WELCOME AND INTRODUCTIONS

Meeting called to order at 11:05 AM.

Attendance:

Present	Absent	Member Library	Representative
	X	Alpine County Library	Rita Lovell
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Greta Galindo
X		Lincoln Public Library	Jon Torkelson
X		Mono County Library	Bill Michael
X		Nevada County Library	Jessica Hudson
X		Placer County Library	Mary George
X		Roseville Public Library	Natasha Casteel
	X	Sacramento County Law Library	Coral Henning
X		Sacramento Public Library	Nina Biddle
	X	Sutter County Library	James Ochsner
	X	UC Davis	Sandra Vella
X		Woodland Public Library	Patty Lakie
X		Yolo County Library	Patty Wong
X		MVLS System Headquarters	Annette Milliron

1. **Approval of Agenda:** Unanimous vote to approve the agenda with an amendment to add a report by the State Library representative, Darla Dunning was moved by Patty Wong; seconded by Jon Torkelson.
2. **Plan for minute taking:** Wendy Burke volunteer to produce meeting minutes.
3. **Consent Calendar:** Discussion showed the date for the minutes of the last meeting were incorrectly on the agenda as March 27, 2011. It was noted this should read 2012. The minutes were amended to show that Mary George of Placer County did not attend the March 27, 2012 meeting. Approval of the Consent Calendar was as moved as amended by Natasha Casteel, second by Jessica Hudson. Passed unanimously.
4. **NorthNet Library System change to JPA:** Unanimous vote moved by Jeanne Amos and seconded by Jon Torkelson to amend the "Joint Powers Agreement of the NorthNet Library System" Section V (Treasurer/Fiscal Agent) Subpart (a) to read: "The Peninsula Library System Executive Director or Finance Director shall act as the Treasurer/Controller and fiscal agent for NLS and shall act as the depository and shall have custody of the money of NLS and perform those duties required by Government Code sections 6505 and 6505.5." And to have this change become effective July 1, 2012.

5. **Policy for MVLS specific funds.** Unanimous vote moved by Patty Wong and seconded by Natasha Casteel to read "It shall be the policy of the Mountain-Valley Library System ("MVLS"), a joint resolution authority established in 1976, that expenditures from specific and separately-owned MVLS funds (which are identified below and which may be managed by a contracted fiscal agent provided through the NorthNet Library System beginning on July 1, 2012) must be authorized in advance by vote of the MVLS Council. "

"It shall further be the policy of MVLS that regular quarterly and annual financial statements specific to MVLS funds will be provided to MVLS by any contracted fiscal agent which manages these funds."

"MVLS reserves the right to withdraw MVLS funds managed by any contracted fiscal agent at any time with 30 days notice. Those funds must be moved to an appropriate place to meet the intent of original purposes for designation or establishment of the funds."

"All MVLS funds are covered by this policy."

6. **Council Member Items:**

Nevada – Recruitment is still active for a Librarian II at the Truckee branch through this Friday, May 27, 2012.

Roseville – Has selected Koha for their new ILS, hosted by Bywater.

Woodland – Will present "A Conversation with Peter Rock," author of My Abandonment, at 7pm on May 17, 2012 in the Woodland Public Library Leake Room.

Yolo – Thanked the Chair for all her hard work.

7. **Next Meeting Date:** Mid-June meeting to close out the year.

8. **Meeting adjourned** at 11:36 AM.