

NORTH BAY COOPERATIVE LIBRARY SYSTEM
Board of Directors
WebEx

Tuesday, April 17, 2012
Noon – 1:00 PM

Meeting Number: 576 760 224
(This meeting does not require a password.)

To start or join the online meeting

Go to
<https://infopeople.webex.com/infopeople/j.php?ED=198960132&UID=489649202&RT=MiM0>

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Audio conference information

Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

AGENDA

Chair Jennifer Baker, presiding

- | | | | |
|---------------|----|---|----------------|
| | 1. | Convening/Roll Call | Jennifer Baker |
| | 2. | Introductions | |
| | 3. | Plan for minute taking | Jennifer Baker |
| | 4. | Public invited to address the Board | |
| ACTION | 5. | Approval of Agenda | Jennifer Baker |
| ACTION | 6. | Consent Calendar (pgs 5 - 13) | Jennifer Baker |
| ACTION | 7. | Proposed policy for NBCLS specific funds | Gregg Atkins |
| | | It shall be the policy of the North Bay Cooperative Library System ("NBCLS"), a joint powers agency established in 1963, that expenditures from specific and separately-owned NBCLS funds (which are identified below and which may be managed by a contracted fiscal agent provided through the NorthNet Library System beginning on July 1, 2012) must be authorized in advance by vote of the NBCLS Council. | |

It shall further be the policy of NBCLS that regular quarterly and annual financial statements specific to NBCLS funds will be provided to NBCLS by any contracted fiscal agent which manages these funds.

NBCLS reserves the right to withdraw NBCLS funds from the portfolio of funds managed by any contracted fiscal agent at any time.

The NBCLS funds covered by this policy are

- General account 79111 subaccount 320 Unreserved/undesignated fund balance
 - General account 79111 subaccount 335 Fund balance designated – contingencies
 - General account 79111 subaccount 341 Fund balance designated – medical insurance
- Equipment Replacement Trust Account #392548

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|--------|-----|---|----------------|
| | 8. | NorthNet Library System report | Jennifer Baker |
| ACTION | 9. | NorthNet Library System dues study | Jennifer Baker |
| ACTION | 10. | Motion to amend the “Joint Powers Agreement Of the NorthNet Library System” Section V (Treasurer/Fiscal Agent) Subpart (a) to read:
(a) The Peninsula Library System Executive Director or Finance Director shall act as the Treasurer/Controller and fiscal agent for NLS and shall act as the depository and shall have custody of the money of NLS and perform those duties required by Government Code sections 6505 and 6505.5.
And to have this change become effective July 1, 2012. | Jennifer Baker |
| | 11. | Board Member Items
An opportunity for members of the Board to share or request information | |
| | 12. | Next meeting/Agenda Building | |
| | 13. | Adjournment | |

Support materials for agenda available for review at NBCLS Headquarters Office

Bold type indicates a support document is included in the packet.

*Ralph M. Brown Act
Section 54953*

Meetings to be public; attendance by phone

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner

that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public.

A reminder for all Council members: All votes must be by roll call. If a member is not in a location that provides access to the public the member may not participate or vote.

Meeting Locations

Belvedere-Tiburon Public Library, 1501 Tiburon Boulevard, Tiburon, CA 94920
Benicia Public Library, 150 East L Street, Benicia, CA 95410
Dixon Public Library - 230 North First Street Dixon, CA 95620
Dominican University Library – 50 Acacia Ave., San Rafael, CA 94901
Lake County Library – 1425 High St., Lakeport, CA 95453
Larkspur Public Library – 400 Magnolia Avenue, Larkspur, CA 94939
Marin County Free Library - 3501 Civic Center Drive, #414 San Rafael, CA 94903
Mendocino County Library – 105 Main St., Ukiah, CA 95482
Mill Valley Public Library – 375 Throckmorton Avenue, Mill Valley, CA 93941
Napa City-County Library – 580 Coombs St., Napa, CA 94559
Napa Valley College Library – 2277 Napa-Vallejo Hwy, Napa, CA 94558
NorthNet Library System – 1701 4th St. Suite 100, Santa Rosa, CA 95404
St. Helena Public Library - 1492 Library Lane St. Helena, CA 94574
San Anselmo Public Library – 10 Tunstead Ave., San Anselmo, CA 94960
San Rafael Public Library – 1100 E Street, San Rafael, CA 94901
Santa Rosa Junior College Doyle Library, 1501 Mendocino Ave., Santa Rosa, CA 95401
Sausalito Public Library – 420 Litho Street, Sausalito, CA 94965
Solano College Library, 4000 Suisun Valley Rd., Bldg. 100, Fairfield, CA 94534
Solano County Library – 1150 Kentucky Street, Fairfield, CA 96097
Sonoma County Library – 211 E Street, Santa Rosa, CA 95404