

**MINUTES**  
**MOUNTAIN-VALLEY LIBRARY SYSTEM - ADMINISTRATIVE COUNCIL**  
**WebEx Meeting**  
**Tuesday, June 12, 2012**

**WELCOME AND INTRODUCTIONS**

Meeting called to order at 10:05 AM.

Attendance:

Present	Absent	Member Library	Representative
	X	Alpine County Library	Rita Lovell
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		El Dorado County Library	Jeanne Amos
X		Folsom Public Library	Greta Galindo
X		Lincoln Public Library	Jon Torkelson
X		Mono County Library	Bill Michael
X		Nevada County Library	Jessica Hudson
X		Placer County Library	Mary George
X		Roseville Public Library	Natasha Casteel
	X	Sacramento County Law Library	Coral Henning
X		Sacramento Public Library	Nina Biddle
	X	Sutter County Library	James Ochsner
	X	UC Davis	Sandra Vella
	X	Woodland Public Library	Patty Lakie
	X	Yolo County Library	Patty Wong
X		MVLS System Headquarters	Annette Milliron
X		California State Library	Darla Gunning
X		Peninsula Library System	Linda Crowe, Terry Jackson

1. **Public invited to address the Council.** No one choose to speak.
2. **Approval of Agenda:** Natasha Casteel moved to approve the agenda as presented.; seconded by Jeanne Amos. Motion passed unanimously.
3. **Plan for minute taking:** Jeanne Amos volunteered to produce action minutes for the meeting.
4. **Consent Calendar:** Jeanne Amos moved to approve the Consent Calendar as presented, second by Jessica Hudson. Motion passed unanimously.
5. **Election of new Vice President and at-large NLS Steering Committee member:** Jeanne Amos reported that the Nominating Committee presented the following slate of officers for 2012/13:
  - Jeanne Amos – Chair
  - Jessica Hudson – Vice Chair
  - Natasha Casteel - NLS Representative at Large
 The Chair asked for nominations from the floor. None were received. Natasha Casteel moved approval of slate of officers; seconded by Greta Galindo. Motion passed unanimously.
6. **Contracts for Approval: A. Delivery contract with BeavEx; B. OCLC Group Services Contract for 3 years; C. Gale Database Contract.**

Jeanne Amos moved approval to use up to \$5,500 of MVLS reserves to support on-ground delivery to CSUS, UC Davis, the California State Library and to share the cost o f the Dixon drop off/intercept stop equally with North Bay Cooperative Library System for 2012-13; seconded by Jon Torkelson seconded.

Motion passed unanimously. (NOTE: MVLS will need to evaluate statistics of on ground delivery vs. electronic delivery to colleges and State Library for consideration of continuance of delivery in following year.

Greta Greta Galindo moved to approve contracts with BeavEx delivery system and Gale Databases at the amounts stated (with adjustment of number of delivery stops to 29 for BeavEx); Jessica Hudson seconded. Motion approved unanimously. (NOTE: After discussion, OCLC Contract was not renewed at this time pending discussions between PLS and OCLC for justification and clarification of costs. To be continued until a later date.

7. **LSTA Grant to NLS to Digitize Files:** The Chair described a project to digitize the most important files for NLS, MVLS, NBCLS and NSCLS, which is being coordinated by Jennifer Baker of St. Helena Public Library and PLS. No action was taken.

8. **PERS Actuarial Study:** No action taken. MVLS will not pursue PERS termination options at this time and will continue to meet any financial obligation on an annual basis. This might be pursued again in a few years when the economy is better and quoted costs might be significantly lower.

9. **Council Member Items:** Members shared information about budgets, programs and renovation projects.

10. **Next Meeting Date:** Mid-July meeting if needed to approve the final budget.

9, **Meeting adjourned** at 11:30 AM.