

MINUTES
MOUNTAIN-VALLEY LIBRARY SYSTEM - ADMINISTRATIVE COUNCIL
WebEX
June 19, 2012

WELCOME AND INTRODUCTIONS

Meeting called to order at 10:30 AM
Jon Torkelson joined meeting at 10:35 AM

Attendance:

Present	Absent	MEMBER LIBRARY	Representative
	x	Alpine County Library	Rita Lovell
	x	CSU Sacramento Library	Tabzeera Dosu
x		Colusa County Library	Wendy Burke
x		El Dorado County Library	Jeanne Amos
x		Folsom Public Library	Greta Galindo
	x	Lincoln Public Library	Jon Torkelson
x		Mono County Free Library	Bill Michael
	x	Nevada County Library	Jessica Hudson
x		Placer County Library	Mary George
	x	Roseville Public Library	Natasha Casteel
	x	Sacramento Co. Public Law Lib.	Coral Henning
x		Sacramento Public Library	Nina Biddle
	x	Sutter County Library	James Ochsner
	x	UC Davis	Sandra Vella
	x	Woodland Public Library	Heather Muller
x		Yolo County Library	Patty Wong
x		MVLS System Headquarters	Annette Milliron
x		Peninsula Library System	Terry Jackson

1. **Public invited to address the Council.** No one chose to speak.
2. **Approval of Agenda:** Jeanne Amos moved to approve the agenda as presented; seconded by Bill Michael. Motion passed unanimously.
3. **Plan for minute taking:** Wendy Burke offered to take minutes for the meeting.
4. **Consent Calendar:** Greta Galindo moved to approve the Consent Calendar as presented; seconded by Bill Michael. Motion passed unanimously.
5. **Preliminary Budget for FY 2012/13:** Jeanne Amos moved approval of the preliminary 2012/13 budget for Sonoma County as fiscal agent and to adjust restricted accounts to equal character 320 (unrestricted/undesignated fund balance) and to authorize all necessary budgetary adjustment to close out funds at Sonoma County Treasurer's office; seconded by Patty Wong. Motion passed unanimously.
6. **OCLC Group Services Contract:** Greta Galindo moved the we continue to participate in the OCLC Group Services Contract and execute the contract with the provision that El Dorado County Library be allowed to have a review of their amounts based on changes in their usage patterns and that an amendment to the agreement includes a 30 day cancellation clause for individual members if budgets are lost or not provided for libraries to continue to use the service; seconded by Jon Torkelson. Motion passed unanimously.
7. **General comments:** Jeanne Amos reported that the MVLS files that are stored at El Dorado County Library are unpacked and organized should anyone need to access them.

Chair Wendy Burke thanked the members, Annette Milliron DeBacker, and PLS Administration for their support and contributions during the last year.

8. **Meeting adjourned at 10:45 AM.**