

MINUTES
MOUNTAIN-VALLEY LIBRARY SYSTEM - ADMINISTRATIVE COUNCIL
Woodland Public Library
March 27, 2012

WELCOME AND INTRODUCTIONS

Meeting called to order at 2:05 PM.

Attendance:

Present	Absent	MEMBER LIBRARY	Representative
x		Alpine County Library	Rita Lovell
	x	CSU Sacramento Library	Tabzeera Dosu
x		Colusa County Library	Wendy Burke
x		El Dorado County Library	Jeanne Amos
x		Folsom Public Library	Greta Galindo
	x	Lincoln Public Library	Jon Torkelson
	x	Mono County Free Library	Bill Michael
x		Nevada County Library	Jessica Hudson
x		Placer County Library	Mary George
x		Roseville Public Library	Natasha Casteel
	x	Sacramento Co. Public Law Lib.	Coral Henning
x		Sacramento Public Library	Rivkah Sass and Nina Biddle
x		Sutter County Library	James Ochsner
x		UC Davis	Sandra Vella
x		Woodland Public Library	Heather Muller
x		Yolo County Library	Patty Wong
x		MVLS System Headquarters	Annette Milliron

Approval of agenda: Approval of the agenda as presented moved by Jessica Hudson, second by Heather Muller. Passed unanimously.

Consent Calendar: Approval of the Consent Calendar as presented moved by James Ochsner, second by Heather Muller. Passed unanimously.

Preliminary NLS Dues Study: Jeanne Amos presented the progress to date on the dues study that is being developed by the Transition Team. The document has not been approved by the Transition Team as the study is still in process. A completed dues schedule will be presented to the entire NLS Council for their review and potential approval at a meeting later this spring. The Council thanked Jeanne for the working so hard on a very difficult task. Jeanne left the meeting at 2:35 PM due to a scheduling conflict.

Resolution of IRS late filing fee: Patty Wong moved to authorize payment of IRS late filing fee in the amount of \$2,509.94 and to adjust budgetary ceiling in the FY 2011/12 MVLS budget accordingly, second by Jessica Hudson. Passed unanimously.

Revised Budget 2011/12: Nina Biddle moved to release funds from Account 339-Designated Other Commitments to fund the IRS late filing fee in the amount of \$2,509.94 and allocate \$ 8,896.00 from Account 373—Designated Cash Flow to fund the adjusted budget in the total amount of \$11,405.94, second by Patty Wong. Passed unanimously.

Delivery Quote: Discussion revealed that many libraries are unwilling to commit to participation in the delivery program until it is known how many MVLS members will be participating in van based delivery. The number of libraries participating will definitely affect the cost effectiveness of the operation. If materials can only be sent to one or two MVLS libraries at the cost of \$34 per day then UPS or USPS may be a cheaper option. Need to do a survey of who is planning to continue participating. Discussion was tabled until mid May.

OCLC Group Service Contact: There was consensus to request a quote for group services that includes First Search and the MVLS (or as much of the NLS as possible) group catalog. It may be possible to have other NLS libraries included in a group catalog if that library has elected to pay for that service.

Database needs for 2012/13: There was consensus that although there is no CLSA support for Chilton's there is a desire to keep the resource as several libraries have dumped their paper editions. The Gale Virtual Reference material although owned requires a \$1,000 annual hosting fee. Jessica Hudson and Greta Galindo offered to serve on an NLS level committee. The NLS Database Resource Committee will contact vendors for trial offers and quotes. .

Open Source ILS: Jeanne Amos from El Dorado County talked with Nevada County, Lincoln Public, Mono County, Roseville Public, and Placer County about interest in a shared Open Source ILS. Currently Roseville is interviewing 4 ILS vendors. Two vendors are open source. Natasha indicated that is important for the vendor to allow piggybacking of other libraries for reasonable cost. Discussion will continue at the next Council meeting.

Council Member Items:

Roseville --Second annual storybook event

Alpine --Liberty Energy program to circulate kilowatt meters to public.

Yolo – Strategic planning process incorporate with County.

Nevada – opening up on Sat. again. Moved on to receipt printer rather than date due slip. Hiring a Librarian 2 in Tahoe branch as wells as recruiting for library techs.

Sutter – Coordinating summer reading with Yuba County because is without librarian. Master gardeners are now working with children not just adults. Good fund raising opportunity with recent donation from Friends.

Saco PL – Developing community garden with seeds to lend. Budget scenario is grime. Moving to Sierra – Iasi's new platform.

Folsom – much up in the air on budget. Trying adult programming. Lori Ayre helped re-org the backroom.

Woodland – budget reduction threatened. Getting new city manager--coming soon from Davis. Staff excited about potential of change.

Colusa --- Expand summer reading to include teens and will add adult program. Shifted collection to improve visual control of the space. Gave volunteers metals for 10 years of service.

Next Meeting Date: Mid-May meeting

Agenda Building: Delivery survey, OCLC Service Contract, Database report, Open Source ILS. Roseville PL will share RFP.

A motion to adjourn was moved by Heather Muller, second by Jessica Hudson. Meeting adjourned at 3:24 PM