

MOUNTAIN VALLEY LIBRARY SYSTEM
Executive Committee Meeting
December 5, 2008

CONVENING:

The Mountain Valley Library System (MVLS) Executive Committee met this date at the Folsom Public Library, in Folsom, California with Chair Darla Wegener presiding. The meeting convened at 9:37 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Lincoln Public Library	Darla Wegener - Chair
X		Mono County Library	Bill Michael
X		El Dorado County Library	Jeanne Amos
X		Sutter County Library	Roxanna Parker
	X	Sacramento Co. Public Law Lib.	Coral Henning
	X	Sacramento Public Library	Anne Marie Gold
	X	Yuba County Library	Loren MccRory
X		Folsom Public Library	Katy Curl
X		MVLS System Headquarters	Annette Milliron
X		MVLS System Headquarters	Patty Hector

1. APPROVAL OF MINUTES, STEERING COMMITTEE – SEPTEMBER 11, 2008

A Motion to approve the minutes from the September 11, 2008 meeting was moved by Bill Michael and seconded by Roxanna Parker. The Motion passed unanimously.

2. COORDINATOR’S REPORT

A. FINANCIAL REPORT

Ms. Milliron reported that the system is doing fine. The CLSA checks haven’t arrived from the State so the system’s been using the reserves. Unfortunately, this means the system losing out on accruing any interest on that money.

3. DELIVERY FUNDING

Ms. Milliron created a scenario to see what it would look like if MVLS had to live within the existing CLSA allocation for delivery. Those figures are a handout in the Council meeting packet. The money would only buy 32 delivery stops which translates to each public library receiving two days of delivery per week except for two libraries who would need to be cut to one day of delivery. If \$7,000 was taken from the membership fees to cover the UPS expenses for Mono and Alpine Counties, photocopies, bins and the webpage, then every public library could have two days of delivery. Roxanna Parker asked if the website charges could be moved to the reference category. Ms. Milliron explained that the webpage charges are approximately \$1,100. Ms. Parker suggested dropping Sacramento State’s delivery to one day per week; the savings would mean member share wouldn’t have to provide the extra funding for delivery. Discussion ensued.

4. FREE2 MARKETING CAMPAIGN

Ms. Milliron reported that she attended the Free2 presentation at CLA. The Free2 Marketing Campaign was put together by BALIS and is now available to libraries across the State. Ms. Milliron explained this marketing campaign comes with canned artwork that is available over their intranet at www.free2.org. Participating libraries would also have their web site linked at www.wearefree2.org to serve as another discovery point for the public. The cost is based on population and if all of MVLS joins, there would be a 10% discount. Discussion ensued.

5. AUDIT FY 2007/08

Ms. Milliron presented the FY 2007/08 audit to the Executive Committee. MVLS ended this year with \$384,250 in reserves which was better than anticipated. The auditor had no concerns nor did he ask for any changes in procedures. A Motion to approve the audit as presented was moved by Bill Michael and seconded by Jeanne Amos. The Motion passed unanimously.

6. REVISED FY 2008/09 BUDGET

Ms. Milliron presented the revised FY 2008/09 budget. She explained that one of MOBAC's member libraries was removed from the system which created a change in the CLSA allotment to all other California libraries, resulting in a slight increase in MVLS' CLSA funding. A Motion to accept the revised FY 2008/09 budget as presented was moved by Jeanne Amos and seconded by Bill Michael. The Motion passed unanimously.

7. DREXEL UNIVERSITY PARTNERSHIP PROGRAM

Ms. Milliron discussed a proposal from Drexel University asking MVLS to partner with them to provide library school to its staff at a 20% discount. It was noted that in the letter of understanding, under section 2, in this financial section, reference is made to Exhibit 1, which was not included with the letter. The Committee stated they would like to review that document before making a decision.

8. OTHER UPDATES, ANNOUNCEMENTS, AGENDA BUILDING FOR NEXT COUNCIL MEETING

None.

9. ADJOURN

The meeting was adjourned at 10:40 a.m.

Annette Milliron DeBacker
Clerk of the Board
December 5, 2008