

**California Library Services Act
Preliminary Plan of Service and Budget
2011/12**

Cooperative System: NorthNet Library System

System Coordinator: Annette Milliron DeBacker

Approval Signature: _____ **Date:** _____
(System Chair)

Please describe briefly how you will use the funding in each CLSA program. In each scenario, include System staffing levels and operations needed to function.

If CLSA funds were no longer available, what services will be covered through other funding sources? Does your System have reserves to continue providing services and for how long? What services previously supported by CLSA will cease? Will your System consider closing? How will the loss of TBR funds affect your System?

- Services – Only delivery service, SuperSearch Program support, and minimal administrative support. Administration staff will be reduced from 3.23 FTE to 1.5 FTE.
- All services will be continued for 6 months then available reserves will be depleted and the System will shut down.
- All CLSA reference service and SAB support will end June 30, 2011.
- The System a shut down date has not been set by the NLS Council. The Council is meeting on June 9th and shut down dates will be discussed.
- Loss of TBR affects the ability of System members to purchase service such as additional days of delivery and participation in resource sharing support programs such as OCLC group catalogs. Also some members use TBR as a source of revenue to pay membership dues.

How will the System function with 50% of its CLSA budget? What services will be cut?

There will be a major shift of CLSA funds from the reference and SAB programs to the communication and delivery program.

In the reference program CLSA funds will be used to extend one database license from December 2011 to June 30, 2012. The database to be extended is used by the North State region members. NLS will contract with the Serra System for question handling for up to \$1,000 of service.

In the SAB program \$200 will be used to assist meeting attendance by SAB members.

In the communication and delivery program CLSA funds support delivery as it is currently operating. Members requiring more than two days of van delivery per week will contribute to cover the extra cost. Members will be reimbursed for USPS and UPS costs of shipping materials to members that are not on van routes. Also CLSA funds will be used to support resource sharing participation in the OCLC group catalog for North State region members.

Administration staff will be cut from 3.23 FTE to 1.5 FTE. Staffing for reference services will be absorbed by remaining administration staff.

What services will continue if your System budget is funded at 2010/11 levels?

Delivery will continue as currently configured but the reference program will not. Question handling will be contracted with the Serra System. Databases will be purchase for use by NLS members. The members will instruct administrative staff on which databases are to be renewed or if new databases are desired. There will not be any reference staff. Administrative staff will assume all reference program management issues.

Doc#15382

2011/12 PROGRAM BASELINE BUDGET REQUEST

California Library Services Act

Please indicate how you will budget your CLSA allocation in each of the programs below based on the funding level. Provide any local funds budgeted for these services.

PRELIMINARY BUDGET SUMMARY										
PROGRAMS	Expense Category									
	Funding at 2010/11 levels					Funding at 50%				
	Personnel	Materials	Operations	Capital Outlay	Program Total	Personnel	Materials	Operations	Capital Outlay	Program Total
Reference	4,368	113,173	129,375	-	246,916	4,368	12,354	41,081	-	54,803
Communications & Delivery	-		371,519	-	371,519	-		254,609	-	254,609
System Advisory Board			2,542		2,542			1,121		1,121
CLSA Sub-total	4,368	113,173	503,436	-	620,977	4,368	12,354	296,811	-	310,533
Local Funds	-	-	7,920	-	7,920	-	-	5,157	-	5,157
Member Fees	198,449	-	216,926	-	415,375	198,449	-	217,016	-	415,465
Other Funding	23,000	-	-	-	23,000	23,000	-	-	-	23,000
Reserves	-	-	-	-	-	15,781	-	-	-	15,781
GRAND TOTAL	225,817	113,173	728,282	-	1,067,272	245,966	12,354	518,984	-	769,936

Funding is not applicable in the shaded areas.