

# MOUNTAIN-VALLEY LIBRARY SYSTEM

1585 Terrace Way #244, Santa Rosa, CA 95404-3066, 800-479-6733 voice

## ADMINISTRATIVE COUNCIL

Woodland Public Library

250 First Street

Leake Meeting Room

(on right when you enter courtyard from parking lot)

Woodland, CA

530-661-5980

## AGENDA

Tuesday, March 27, 2012

2:00 PM – 4:00 PM

Meeting Number: 576 215 727

Meeting Password: (This meeting does not require a password.)

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To start or join the online meeting

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Go to <https://infopeople.webex.com/infopeople/j.php?ED=197087282&UID=489649202&RT=MiMO>

*You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.*

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Audio conference information

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Call-in toll-free number (US/Canada): 1-877-668-4490

1. Enter your name and email address.
2. Click "Join"

Presiding: Wendy Burke, MVLS Chair

Welcome and introductions

1. Public invited to address the public.

**ACTION 2. Approval of Agenda**

**ACTION 3. Consent Calendar**

**A. Minutes, Administrative Council, June 9, 2011**

**B. Financial Statement, February 29, 2011**

**C. CalPERS Invoice for employer 2011/12 contributions**

4. Discuss FY 2012/13 NLS dues

**ACTION 5. Discuss and consider adopting the proposed resolution of a late IRS filing fee from December 2006**

**ACTION 6. Discuss and consider adopting the Revised Budget FY 2011/12 included in the Packet**

**ACTION 7. Discuss Materials Delivery Quote for service in FY 2012/13 and consider a motion to extend the contract with Beavex.**

8. Discuss OCLC Group Service Contract for FY 2012/13
9. Discuss database needs for FY 2012/13
10. Discussion of Open Source ILS planning
11. Council Member Items: An opportunity for members of the Board to share or request information
12. Next Meeting Date
13. Adjourn

**Bold indicates document included**  
**Support materials for agenda available for review at MVLS Headquarters Office**

**MVLS COUNCIL MEETING**  
**March 27, 2012**  
**ADMINISTRATIVE NOTES**

**AGENDA ITEM #3 CONSENT CALENDAR**

- A. Minutes from the June 9, 2011 Council Meeting are in the packet.
- B. The statement of expenditure and revenue for February 2012 is in the packet.
- C. A 2011/12 employer contribution is due despite the fact that in June 2006 MVLS paid off the then current CalPERS unfunded retirement contract liability and moved the plan into the inactive pool. Market underperformance has created a shortfall of \$4,539 in the MVLS account.

**AGENDA ITEM # 5 IRS LATE FILING FEE FROM 2006**

For the past 5 years NLS has been working to resolve an issue with the filing of W-2 and W-3 reports for 2006. We do not have control of the records as the City of Sacramento was the fiscal agent for MVLS through June 30, 2006. At that time all MVLS employees either retired or were laid off.

However in the 2006 transition, the City of Sacramento retained all MVLS reserve funds through spring 2007 to allow for payment of all expenses such as FICA for employees and the annual audit as payroll was run through the City of Sacramento financial operations. We were assured that the City completed all fiscal duties in a timely manner. Also all personnel payroll records were retained by the City and repeated attempts to acquire them finally produced copies of the W-2 forms from Gary Clark at City of Sacramento.

Although W-2s have been obtained and submitted to the IRS, Mr. Clark has not produced the W-3 forms as requested. The IRS needs proof that the W-2s were filed on time. Mr. Clark's response to my request for proof of timely filing is that the W-3 and tax file is in storage but he has not located it. My requests in throughout 2011 have not received a response.

Letters have been written to the IRS requesting a waiver of the fee because of the lack of control over the documents. The IRS has not responded with a final decision. The IRS continues to send monthly form letter stating that "due to a heavy workload research to resolve the issue has not been completed." The amount due is \$2,509.94.

**AGENDA ITEM # 5 REVISED BUDGET 2011/12**

The CalPERS payment is shown as an expense in the current budget. If the IRS fee is to be paid that amount, \$2,509.94, must be added to the budget.

MVLS has a cash balance of \$222,482.98 as 3/1/2012. A motion to release funds from Account 339 -- Designated Other Commitments is needed to release the funds. Also a motion to adjust Account 373 -- Designated Cash Flow to \$11,406 to cover the adjusted budget also is needed.

**AGENDA ITEM # 5 MATERIALS DELIVERY QUOTE**

The NLS contract with BeavEx permits 1 year extensions of the contact. A quote for service in FY 2012/13 as an extension of the current contract was requested. The response received from Alan Ellis is below:

I spoke with our management team and they said that we can keep the rates the same for your delivery services:

1. \$28.54 per stop for all library deliveries, excluding El Dorado County Library.
2. \$25.00 per stop for El Dorado County Library.
3. The rates would not change if they decreased the number of service dates. The only time the rates would change if they requested different delivery times or changed something specific in the service that would require a dedicated vehicle. If all the libraries are happy with the current system, then we do not see a reason to increase the rates. Please let me know if you need a formal proposal.

Also included in the packet is a July 2011 – February 2012 record of charges by library. The cost is quoted as \$28.54 per stop but in actuality the cost is closer to \$32 or \$33 dollars per stop when the fuel surcharge is added. The surcharge chart is below. The surcharge has ranged as high as 13% this year.

**Fuel Surcharge** – based on the per gallon unleaded fuel price on 1<sup>st</sup> business day of each month (Sacramento Area) according to the AAA Fuel Gauge Report. Current unleaded fuel price for April 2011 is \$4.18 per gallon.

<b>PER GAL UNLEADED REGULAR</b>	<b>SURCHARGE =</b>
<b>From \$0.00 to \$3.60</b>	<b>0.00%</b>
<b>From \$3.60 to \$3.75</b>	<b>1.50%</b>
<b>From \$3.75 to \$3.90</b>	<b>3.00%</b>
<b>From \$3.90 to \$4.05</b>	<b>4.00%</b>
<b>From \$4.05 to \$4.20</b>	<b>5.00%</b>
<b>Each Additional \$0.10</b>	<b>1.00%</b>

**CONSENT CALENDAR  
March 27, 2012**

- A. Minutes of June 9, 2011 MVLS Council Meeting.
- B. Financial Statement ending February 29, 2012.
- C. CalPERS Invoice for employer 2011/12 contributions

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**MOUNTAIN VALLEY LIBRARY SYSTEM  
ADMINISTRATIVE COUNCIL MEETING  
June 9, 2011**

**CONVENING:**

The Mountain Valley Library System (MVLS) Administrative Council met this date as a break-out session during the NorthNet Library System Council Meeting at the Arthur F. Turner in West Sacramento with Chair Jeanne Amos presiding. The meeting convened at 11:15 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		El Dorado County Library	Jeanne Amos - Chair
	X	Alpine County Library	Rita Lovell
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		Folsom Public Library	Katy Curl
	X	Lincoln Public Library	Darla Wegener
X		Mono County Free Library	Bill Michael
X		Nevada County Library	Mary Ann Trygg
X		Placer County Library	Mary George
	X	Roseville Public Library	Joan Goff
	X	Sacramento Co. Public Law Lib.	Coral Henning
X		Sacramento Public Library	Nina Biddle for Rivkah Sass
X		Sutter County Library	James Oschner
	X	UC Davis	Sandra Vella
X		Woodland Public Library	Heather Muller
X		Yolo County Library	Patty Wong
	X	Yuba County Library	Sandeep Sidhu

**1. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No public were present.

**2. APPROVAL OF THE AGENDA**

A Motion to approve the agenda was moved by Katy Curl and seconded by Mary Ann Trygg. The Motion passed unanimously.

**3. CONSENT CALENDAR**

A. Minutes, Administrative Council, May 31, 2011

B. Revised Budget FY 2010/11

A Motion to approve the Consent Calendar was moved by Mary Ann Trygg and seconded by Wendy Burke. The Motion passed unanimously.

Brief discussion was held on the FY 2011/12 preliminary budget and a straw poll was conducted of which library systems had budgeted the North Net dues for the upcoming fiscal year. Nina Biddle reported that Sacramento Public Library is undecided on whether they are going to continue to be a member of MVLS.

**4. RESOLUTION OF INTENT TO TERMINATE CALPERS CONTRACT**

A Motion to approve the Resolution of Intent to Terminate the Contract Between The Board of Administrators California Public Employees' Retirement System and the Administrative Council Mountain Valley Library System was moved by Bill Michael and seconded by Nina Biddle. The Motion passed unanimously.

Further discussion was held on the 2011/12 preliminary budget and membership dues. MVLS bylaws and the influence of the bylaws on the decision not to pay dues were also discussed. It was noted that if Sacramento Public Library and Lincoln Public decide to no longer participate in MVLS, then NLS revenue would decrease by approximately \$20,000.

**5. PRELIMINARY FY 2011/12 MVLS BUDGET**

A Motion to adopt the FY 2011/12 Preliminary Budget was moved by Wendy Burke and seconded by Mary Ann Trygg. The Motion passed unanimously.

**6. ELECTION OF CHAIR, VICE-CHAIR AND REPRESENTATIVE AT LARGE TO NLS STEERING**

A Motion to approve the following slate of officers and representatives: Wendy Burke, Chair of MVLS and Vice-Chair of NLS, Jeanne Amos, Vice-Chair of MVLS, Heather Muller and Patty Wong, NLS Steering Committee Representatives-At-Large, was moved by Bill Michael and seconded by Katy Curl. The Motion passed unanimously.

**7. COUNCIL MEMBER ITEMS**

None.

**8. NEXT MEETING DATE**

None scheduled at this time.

**9. ADJOURN**

A Motion to adjourn the meeting was moved by Katy Curl and seconded by Wendy Burke. The Motion passed unanimously and the meeting was adjourned at 11:38 a.m.

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Annette Milliron DeBacker  
Clerk of the Board  
June 9, 2011

<b>Agenda #3B</b>
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Mountain Valley Library Systems  
General Ledger  
For the Eight Months Ending February 29, 2012

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Revenues					
Revenue Carried Forward	\$ 0.00	\$ 0.00	0.00	0.00	\$ 0.00
Fund Balance	0.00	0.00	0.00	0.00	0.00
1700-Interest Earned	1,567.00	976.01	590.99	37.71	0.00
2560-CLSA Reference	0.00	0.00	0.00	0.00	0.00
2562-CLSA SAB	0.00	0.00	0.00	0.00	0.00
2563-CLSA TBR-ILL	0.00	0.00	0.00	0.00	0.00
2565-CLSA Comm. &	0.00	0.00	0.00	0.00	0.00
Total CLSA	0.00	0.00	0.00	0.00	0.00
2803-LSTA	0.00	0.00	0.00	0.00	0.00
Total LSTA	0.00	0.00	0.00	0.00	0.00
Total Member Share	0.00	0.00	0.00	0.00	0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Donations & Reimbursements	0.00	0.00	0.00	0.00	0.00
4645-Trust to General	7,329.00	0.00	7,329.00	100.00	0.00
Total Trust to General Fund	7,329.00	0.00	7,329.00	100.00	0.00
Grand Total Revenues	\$ <u>8,896.00</u>	\$ <u>976.01</u>	<u>7,919.99</u>	<u>89.03</u>	\$ <u>0.00</u>



Mountain Valley Library Systems  
 General Ledger  
 For the Eight Months Ending February 29, 2012

	YTD Budget		YTD Spent/Rec'd		YTD Balance		Remaining %		Current Month
Salaries & Benefits									
5921-Retirement Cont.	\$ 4,539.00	\$	0.00		4,539.00		100.00	\$	0.00
5935-Unemployment Insurance	0.00		0.00		0.00		0.00		0.00
5940-Workers Compensation	0.00		0.00		0.00		0.00		0.00
	<u>4,539.00</u>		<u>0.00</u>		<u>4,539.00</u>		<u>100.00</u>		<u>0.00</u>
Total Salaries & Benefits									

Mountain Valley Library Systems  
General Ledger  
For the Eight Months Ending February 29, 2012

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Services & Supplies					
6040-Comm. - E Mail	0.00	0.00	0.00	0.00	0.00
6045-Comm. - Telephone	0.00	0.00	0.00	0.00	0.00
6100-Insurance	0.00	0.00	0.00	0.00	0.00
6140-Maint. of Equipment	0.00	0.00	0.00	0.00	0.00
6280-Memberships	0.00	0.00	0.00	0.00	0.00
6400-Office Expense	0.00	0.00	0.00	0.00	0.00
6410-Postage	0.00	0.00	0.00	0.00	0.00
6415-Library Materials	0.00	0.00	0.00	0.00	0.00
6461-Purchases for Members	0.00	0.00	0.00	0.00	0.00
6500-Other Prof. Services	4,000.00	0.00	4,000.00	100.00	0.00
6516-Data Processing Services	0.00	0.00	0.00	0.00	0.00
6517-Online Services OCL	0.00	0.00	0.00	0.00	0.00
6521-County Services	357.00	0.00	357.00	100.00	0.00
6540-Contract Services	0.00	0.00	0.00	0.00	0.00
6800-Duplicating / Photocopies	0.00	0.00	0.00	0.00	0.00
6820-Rental of Equipment	0.00	0.00	0.00	0.00	0.00
6840-Building Rent / Lease	0.00	0.00	0.00	0.00	0.00
7000-Special Dept. Expenses	0.00	0.00	0.00	0.00	0.00
7110-Staff Development	0.00	0.00	0.00	0.00	0.00
7120-In-Service Training	0.00	0.00	0.00	0.00	0.00
7302-Conferences & Travel	0.00	0.00	0.00	0.00	0.00
7303-Private Car Expense	0.00	0.00	0.00	0.00	0.00
<b>Total Services &amp; Supplies</b>	<b>4,357.00</b>	<b>0.00</b>	<b>4,357.00</b>	<b>100.00</b>	<b>0.00</b>
Fixed Assets					
8560-Equipment	0.00	0.00	0.00	0.00	0.00
8620-Designated Reserve Fund	0.00	0.00	0.00	0.00	0.00
8640-Operational Transfer	0.00	0.00	0.00	0.00	0.00
8800-Equipment Reserve	0.00	0.00	0.00	0.00	0.00
<b>Total Fixed Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Grand Total Expenditures</b>	<b>\$ 8,896.00</b>	<b>\$ 0.00</b>	<b>8,896.00</b>	<b>100.00</b>	<b>\$ 0.00</b>

Mountain Valley Library Systems  
 General Ledger  
 For the Eight Months Ending February 29, 2012

	YTD Budget	YTD Spent/Rec'd	YTD Balance	Remaining %	Current Month
Grand Total Expenditures	<u>8,896.00</u>	<u>0.00</u>	<u>8,896.00</u>	<u>100.00</u>	<u>0.00</u>
Grand Total Revenues	<u>8,896.00</u>	<u>976.01</u>	<u>7,919.99</u>	<u>(89.03)</u>	<u>0.00</u>
Difference	\$ <u>0.00</u>	\$ <u>976.01</u>	<u>(976.01)</u>		\$ <u>0.00</u>
Net Change in Journals	\$ <u>0.00</u>	\$ <u>976.01</u>	<u>(976.01)</u>		\$ <u>0.00</u>

**BeavEx Billings  
YTD 2011-2012**

**Agenda #7**

3/22/2012

Library	Jul-11			Aug-11			Sep-11		
	Courier Chg	Fuel Sur Chg	Total Bill	Courier Chg	Fuel Sur Chg	Total Bill	Courier Chg	Fuel Sur Chg	Total Bill
CA State Library	\$ 114.16	\$ 1.26	\$ 115.42	\$ 142.70	\$ 1.71	\$ 144.41	\$ 114.16	\$ 1.37	\$ 115.53
Colusa County	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
CSU Sacramento	\$ 114.16	\$ 1.26	\$ 115.42	\$ 142.70	\$ 1.71	\$ 144.41	\$ 114.16	\$ 1.37	\$ 115.53
Dixon Public	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
El Dorado County	\$ 200.00	\$ 2.20	\$ 202.20	\$ 225.00	\$ 2.70	\$ 227.70	\$ 225.00	\$ 2.70	\$ 227.70
Folsom Public	\$ 456.64	\$ 5.02	\$ 461.66	\$ 513.72	\$ 6.16	\$ 519.88	\$ 513.72	\$ 6.16	\$ 519.88
Lincoln Public	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
Nevada County	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
Placer County	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
Roseville Public	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
Sacramento Public	\$ 456.64	\$ 5.02	\$ 461.66	\$ 513.72	\$ 6.16	\$ 519.88	\$ 513.72	\$ 6.16	\$ 519.88
Sutter County	\$ 456.64	\$ 5.02	\$ 461.66	\$ 513.72	\$ 6.16	\$ 519.88	\$ 513.72	\$ 6.16	\$ 519.88
UC Davis	\$ 114.16	\$ 1.26	\$ 115.42	\$ 114.16	\$ 1.37	\$ 115.53	\$ 142.70	\$ 1.71	\$ 144.41
Woodland Public	\$ 456.64	\$ 5.02	\$ 461.66	\$ 513.72	\$ 6.16	\$ 519.88	\$ 513.72	\$ 6.16	\$ 519.88
Yolo County	\$ 228.32	\$ 2.51	\$ 230.83	\$ 256.86	\$ 3.08	\$ 259.94	\$ 256.86	\$ 3.08	\$ 259.94
Yuba County	\$ 456.64	\$ 5.02	\$ 461.66	\$ 513.72	\$ 6.16	\$ 519.88	\$ 513.72	\$ 6.16	\$ 519.88
	<b>\$ 4,423.92</b>	<b>\$ 48.66</b>	<b>\$ 4,472.58</b>	<b>\$ 4,991.18</b>	<b>\$ 59.89</b>	<b>\$ 5,051.07</b>	<b>\$ 4,962.64</b>	<b>\$ 59.55</b>	<b>\$ 5,022.19</b>

	1.1% Surcharge	1.2% Surcharge	1.2% Surcharge
	(Surcharge s/b 11%)	(Surcharge s/b 12%)	( Surcharge s/b 12%)
Underbilled	<b>\$ (437.97)</b>	<b>\$ (539.05)</b>	<b>\$ (535.97)</b>

**BeavEx Billings  
YTD 2011-2012**

3/22/2012

Library	Oct-11			Nov-11			Dec-11		
	Courier Chg	Fuel Sur Chg	Total Bill	Courier Chg	Fuel Sur Chg	Total Bill	Courier Chg	Fuel Sur Chg	Total Bill
CA State Library	\$ 114.16	\$ 12.56	\$ 126.72	\$ 142.70	\$ 15.70	\$ 158.40	\$ 114.16	\$ 11.42	\$ 125.58
Colusa County	\$ 228.32	\$ 25.12	\$ 253.44	\$ 228.32	\$ 25.12	\$ 253.44	\$ 256.86	\$ 25.69	\$ 282.55
CSU Sacramento	\$ 114.16	\$ 12.56	\$ 126.72	\$ 142.70	\$ 15.70	\$ 158.40	\$ 114.16	\$ 11.42	\$ 125.58
Dixon Public	\$ 228.32	\$ 25.12	\$ 253.44	\$ 228.32	\$ 25.12	\$ 253.44	\$ 256.86	\$ 25.69	\$ 282.55
El Dorado County	\$ 200.00	\$ 22.00	\$ 222.00	\$ 200.00	\$ 22.00	\$ 222.00	\$ 225.00	\$ 22.50	\$ 247.50
Folsom Public	\$ 456.64	\$ 50.23	\$ 506.87	\$ 456.64	\$ 50.23	\$ 506.87	\$ 513.72	\$ 51.37	\$ 565.09
Lincoln Public	\$ 228.32	\$ 25.12	\$ 253.44	\$ 228.32	\$ 25.12	\$ 253.44	\$ 256.86	\$ 25.69	\$ 282.55
Nevada County	\$ 228.32	\$ 25.12	\$ 253.44	\$ 313.94	\$ 34.53	\$ 348.47	\$ 199.78	\$ 19.98	\$ 219.76
Placer County	\$ 228.32	\$ 25.12	\$ 253.44	\$ 313.94	\$ 34.53	\$ 348.47	\$ 199.78	\$ 19.98	\$ 219.76
Roseville Public	\$ 228.32	\$ 25.12	\$ 253.44	\$ 228.32	\$ 25.12	\$ 253.44	\$ 256.86	\$ 25.69	\$ 282.55
Sacramento Public	\$ 456.64	\$ 50.23	\$ 506.87	\$ 456.64	\$ 50.23	\$ 506.87	\$ 513.72	\$ 51.37	\$ 565.09
Sutter County	\$ 456.64	\$ 50.23	\$ 506.87	\$ 456.64	\$ 50.23	\$ 506.87	\$ 513.72	\$ 51.37	\$ 565.09
UC Davis	\$ 114.16	\$ 12.56	\$ 126.72	\$ 85.62	\$ 9.42	\$ 95.04	\$ 142.70	\$ 14.27	\$ 156.97
Woodland Public	\$ 456.64	\$ 50.23	\$ 506.87	\$ 456.64	\$ 50.23	\$ 506.87	\$ 513.72	\$ 51.37	\$ 565.09
Yolo County	\$ 228.32	\$ 25.12	\$ 253.44	\$ 313.94	\$ 34.53	\$ 348.47	\$ 199.78	\$ 19.98	\$ 219.76
Yuba County	\$ 456.64	\$ 50.23	\$ 506.87	\$ 456.64	\$ 50.23	\$ 506.87	\$ 513.72	\$ 51.37	\$ 565.09
	<b>\$ 4,423.92</b>	<b>\$ 486.63</b>	<b>\$ 4,910.55</b>	<b>\$ 4,709.32</b>	<b>\$ 518.03</b>	<b>\$ 5,227.35</b>	<b>\$ 4,791.40</b>	<b>\$ 479.14</b>	<b>\$ 5,270.54</b>
		11% Surcharge			11% Surcharge			10% Surcharge	

**BeavEx Billings  
YTD 2011-2012**

3/22/2012

Library	Jan-12			Feb-12		
	Courier Chg	Fuel Sur Chg	Total Bill	Courier Chg	Fuel Sur Chg	Total Bill
CA State Library	\$ 142.70	\$ 14.27	\$ 156.97	\$ 114.16	\$ 12.56	\$ 126.72
Colusa County	\$ 256.86	\$ 25.69	\$ 282.55	\$ 228.32	\$ 25.12	\$ 253.44
CSU Sacramento	\$ 114.16	\$ 11.42	\$ 125.58	\$ 142.70	\$ 15.70	\$ 158.40
Dixon Public	\$ 256.86	\$ 25.69	\$ 282.55	\$ 228.32	\$ 25.12	\$ 253.44
El Dorado County	\$ 225.00	\$ 22.50	\$ 247.50	\$ 200.00	\$ 22.00	\$ 222.00
Folsom Public	\$ 485.18	\$ 48.52	\$ 533.70	\$ 485.18	\$ 53.37	\$ 538.55
Lincoln Public	\$ 256.86	\$ 25.69	\$ 282.55	\$ 228.32	\$ 25.12	\$ 253.44
Nevada County	\$ 228.32	\$ 22.83	\$ 251.15	\$ 256.86	\$ 28.25	\$ 285.11
Placer County	\$ 228.32	\$ 22.83	\$ 251.15	\$ 256.86	\$ 28.25	\$ 285.11
Roseville Public	\$ 256.86	\$ 25.69	\$ 282.55	\$ 228.32	\$ 25.12	\$ 253.44
Sacramento Public	\$ 485.18	\$ 48.52	\$ 533.70	\$ 485.18	\$ 53.37	\$ 538.55
Sutter County	\$ 485.18	\$ 48.52	\$ 533.70	\$ 485.18	\$ 53.37	\$ 538.55
UC Davis	\$ 114.16	\$ 11.42	\$ 125.58	\$ 114.16	\$ 12.56	\$ 126.72
Woodland Public	\$ 485.18	\$ 48.52	\$ 533.70	\$ 485.18	\$ 53.37	\$ 538.55
Yolo County	\$ 228.32	\$ 22.83	\$ 251.15	\$ 256.86	\$ 28.25	\$ 285.11
Yuba County	\$ 485.18	\$ 48.52	\$ 533.70	\$ 485.18	\$ 53.37	\$ 538.55
	<b>\$ 4,734.32</b>	<b>\$ 473.43</b>	<b>\$ 5,207.75</b>	<b>\$ 4,680.78</b>	<b>\$ 514.89</b>	<b>\$ 5,195.67</b>
		10% Surcharge		11% Surcharge		

**BeavEx Billings  
YTD 2011-2012**

3/22/2012

Library	YTD Totals		
	Courier Chg	Fuel Sur Chg	Total Bill
CA State Library	\$ 998.90	\$ 70.84	\$ 1,069.74
Colusa County	\$ 1,940.72	\$ 135.39	\$ 2,076.11
CSU Sacramento	\$ 998.90	\$ 71.12	\$ 1,070.02
Dixon Public	\$ 1,940.72	\$ 135.39	\$ 2,076.11
El Dorado County	\$ 1,700.00	\$ 118.60	\$ 1,818.60
Folsom Public	\$ 3,881.44	\$ 271.07	\$ 4,152.51
Lincoln Public	\$ 1,940.72	\$ 135.39	\$ 2,076.11
Nevada County	\$ 1,969.26	\$ 139.39	\$ 2,108.65
Placer County	\$ 1,969.26	\$ 139.39	\$ 2,108.65
Roseville Public	\$ 1,940.72	\$ 135.39	\$ 2,076.11
Sacramento Public	\$ 3,881.44	\$ 271.07	\$ 4,152.51
Sutter County	\$ 3,881.44	\$ 271.07	\$ 4,152.51
UC Davis	\$ 941.82	\$ 64.56	\$ 1,006.38
Woodland Public	\$ 3,881.44	\$ 271.07	\$ 4,152.51
Yolo County	\$ 1,969.26	\$ 139.39	\$ 2,108.65
Yuba County	\$ 3,881.44	\$ 271.07	\$ 4,152.51
	<b>\$ 37,717.48</b>	<b>\$ 2,640.22</b>	<b>\$ 40,357.70</b>

## BeavEx Pickups/Deliveries YTD 2011-2012

3/22/2012

			Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12
Library	Frequency	Daily Billing	Frequency	Frequency	Frequency	Frequency	Frequency	Frequency	Frequency	Frequency
CA State Library	Tuesday	\$ 28.54	4	5	4	4	5	4	5	4
Colusa County	Tues/Thurs	\$ 28.54	8	9	9	8	8	9	9	8
CSU Sacramento	Wednesday	\$ 28.54	4	5	4	4	5	4	4	5
Dixon Public	Tues/Thurs	\$ 28.54	8	9	9	8	8	9	9	8
El Dorado County	Tues/Thurs	\$ 25.00	8	9	9	8	8	9	9	8
Folsom Public	Tues-Fri	\$ 28.54	16	18	18	16	16	18	17	17
Lincoln Public	Tues/Thurs	\$ 28.54	8	9	9	8	8	9	9	8
Nevada County	Wed/Fri	\$ 28.54	8	9	9	8	11	7	8	9
Placer County	Wed/Fri	\$ 28.54	8	9	9	8	11	7	8	9
Roseville Public	Tues/Thurs	\$ 28.54	8	9	9	8	8	9	9	8
Sacramento Public	Tues-Fri	\$ 28.54	16	18	18	16	16	18	17	17
Sutter County	Tues-Fri	\$ 28.54	16	18	18	16	16	18	17	17
UC Davis	Thursday	\$ 28.54	4	4	5	4	3	5	4	4
Woodland Public	Tues-Fri	\$ 28.54	16	18	18	16	16	18	17	17
Yolo County	Wed/Fri	\$ 28.54	8	9	9	8	11	7	8	9
Yuba County	Tues-Fri	\$ 28.54	16	18	18	16	16	18	17	17

Includes adjustments for overbillings in November. See Dec11