

North Bay Cooperative Library System

Administrative Council

Meeting Agenda

Marin County Library – Novato Branch

1720 Novato Blvd
Novato CA 94947

Wednesday, January 30, 2013

2:00 PM – 3:30 PM

- | | | |
|--------|--|----------------|
| | 1. Welcome and Roll Call | Jennifer Baker |
| | 2. Volunteer for minute taking | Jennifer Baker |
| | 3. Public invited to address the committee | |
| ACTION | 4. Approval of the Agenda | Jennifer Baker |
| ACTION | 5. Consent Calendar | |
| | A. Approval of the minutes of June 19, 2012 Board meeting | Jennifer Baker |
| | 6. JPA update report | Jane Light |
| | 7. CalPERS and retiree healthcare status report | Jane Light |
| | 8. News from the State Library | Jennifer Baker |
| ACTION | 9. Steering Committee appointments | Jennifer Baker |
| ACTION | 10. Authorization for NLS to deposit NBCLS funds in LAIF | Jennifer Baker |
| | 11. Resource Sharing subcommittee report | David Dodd |
| | 12. Value of NLS to MarinNet libraries—discussion | |
| | 13. Committee Member Items: An opportunity for members of the Committee to share or request information. | |
| | 14. Next Meeting & Adjournment | Jennifer Baker |

NORTH BAY COOPERATIVE LIBRARY SYSTEM
BOARD OF DIRECTORS MEETING
JUNE 19, 2012

DRAFT

Chair Jennifer Baker called to the meeting to order at 12:06 PM.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
x		St. Helena Public Library	Jennifer Baker, Chair
x		Benicia Public Library	Diane Smikahl, Vice-Chair
		Belvedere-Tiburon Library	Debbie Mazzolini
		Dixon Public Library	Sandy Thomas, Interim
		Dominican University	Gary Gorka
x		Lake County Library	Susan Clayton
		Larkspur Public Library	Frances Gordon
	x	Marin County Free Library	Gail Haar
	x	Mendocino County Library	Mel Lightbody
	x	Mill Valley Public Library	Anji Brenner
x		Napa City- County Library	Danis Kreimeier
	x	Napa Valley Community College	Rebecca Scott
		St. Helena Public Library	Jennifer Baker
	x	San Anselmo Public Library	Linda Kenton
	x	San Rafael Public Library	Sarah Houghton
	x	Santa Rosa Junior College	Cherry Li-Bugg
x		Sausalito Public Library	Abbott Chambers
	x	Solano Community College Library	Rebecca Scott
x		Solano County Library	Bonnie Katz
x		Sonoma County Library	Sandy Cooper
		Sonoma Developmental Center	Vacant
x		NLS System Headquarters – Exec. Dir.	Annette Milliron
x		PLS	Terry Jackson

2. PUBLIC INVITED TO ADDRESS THE BOARD.

NO PUBLIC WAS PRESENT.

3. APPROVAL OF THE AGENDA

APPROVAL AS PRESENTED WAS MOVED BY DIANE SMIKAHL, SANDY COOPER SECOND. PASSED UNANIMOUSLY.

4. CONSENT CALENDAR.

Approval of the consent calendar as presented was moved by Diane Smikahl, second by Danis Kreimeier. Passed unanimously.

DRAFT

5. PRELIMINARY BUDGET FOR FY 2012/13.

Approval of the preliminary 2012/13 budget for Sonoma County as fiscal agent and to adjust restricted accounts to equal character 320 (unrestricted/undesignated fund balance) and to authorize all necessary budgetary adjustment to close out funds at Sonoma County Treasurer's office was moved by Danis Kreimeier, second by Bonnie Katz. Passed unanimously.

6. CLOSURE OF SONOMA COUNTY TREASURER TRUST ACCOUNTS: 392548, 393597, 392621, 392639 FOR DEPOSIT WITH PLS AS FISCAL AGENT.

A MOTION TO AUTHORIZE THE Sonoma County Auditor and North Bay Cooperative Library System Executive Director the authority to make all necessary budgetary adjustments to close out Trust accounts #392548, #393593, #392621, and #392639 at Sonoma County Treasurer's office for transfer of funds to new fiscal agent Peninsula Library System was made by Danis Kreimeier, second by Diane Smikahl. Passed unanimously.

7. ACTUARY STUDY REVIEWED

NBCLS will not pursue PERS termination options at this time and will continue to meet any financial obligation on an annual basis. This might be pursued again in a few years when the economy is better and quoted costs might be significantly lower. Staff was directed to determine if the NBCLS contract has been moved to the Closed Contract Pool.

8. ADJOURN

There being no further business, the meeting was adjourned at 12:26 PM

Annette Milliron DeBacker
Clerk of the Board
June 19, 2012